

**County of Sacramento**  
**Voter Registration and Elections**  
Candidate Guide  
General Election  
November 8, 2022

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# COUNTY OF SACRAMENTO VOTER REGISTRATION AND ELECTIONS CANDIDATE GUIDE

The 2022 Candidate's Guide for the General Election is intended to provide general information for candidates and committees, and does not have the force or effect of law, regulation, or rule. It is distributed with the understanding that the Voter Registration and Elections office of the County of Sacramento is not rendering legal advice. Therefore, the guide is not a substitute for legal counsel for the individual, organization or candidate using it.

The Voter Registration and Elections office strongly recommends that any prospective candidate obtain legal advice to assist in complying with applicable California laws, including the California Elections Code and California Government Code.

This guide is intended to help you understand your responsibilities and resources. We recommend that you review this guide for valuable information on how to complete the required forms.

In addition to this candidate guide our website contains useful information, including; an election calendar, fillable forms (including the ballot designation worksheet and candidate statement worksheet), along with information on how to request a voter data file.

You may access our website at [www.elections.saccounty.gov](http://www.elections.saccounty.gov). You may also contact the candidate filing division where our friendly staff is ready to answer your questions and provide assistance at (916) 875-6276.

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# COUNTY OF SACRAMENTO

## VOTER REGISTRATION AND ELECTIONS

### REGISTRAR OF VOTERS

**The Department of Voter Registration and Elections is part of the Administrative Services Agency. The Registrar is appointed by the Board of Supervisors.**

The Registrar is responsible for:

- Registering voters and maintaining current and accurate voter files
- Conducting Federal, State, County and City elections within Sacramento County
- Checking the adequacy and certification of recall, referendum, and initiative petitions
- Administering the local provisions of campaign reporting and financing
- Reviewing, analyzing and monitoring the impact of legislation on the election process

### **MISSION**

Our mission is to:

- Provide the opportunity and the means for participation in the election process
- Be effective, efficient and responsive to customer needs through continuous improvement
- Achieve open communication through teamwork and a spirit of goodwill
- Support educational and training opportunities to produce quality work
- Ensure legal requirements are met and applied consistently
- Work together to pursue and achieve excellence

### **VALUES**

We demonstrate and support the following values:

- Integrity
- Responsibility
- Accuracy
- Efficiency
- Respect for all
- Ethical conduct
- Commitment to Customer Service

## DIRECTIONS

Sacramento County Voter Registration and Elections  
7000 65th Street, Suite A  
Sacramento, CA 95823

**From CA-99 North:**

**Follow CA-99 N to Florin Rd  
Take exit 293A for Florin Rd East  
Turn left onto 65th Street  
Turn left into parking lot**

**From CA-99 South:**

**Follow CA-99 S to Florin Rd  
Take exit 293A for Florin Rd East  
Turn left onto 65th Street  
Turn left into parking lot**



# CONTACT INFORMATION

**Address:** 7000 65<sup>th</sup> Street, Suite A  
Sacramento, CA 95823

**Email:** [voters-campaignservices@saccounty.gov](mailto:voters-campaignservices@saccounty.gov)

**Website:** [elections.saccounty.gov](http://elections.saccounty.gov)

<b>Telephone Numbers:</b>	Candidate Filing	(916) 875-6276
	General Information	(916) 875-6451
	Vote-by-Mail Information	(916) 875-6155
	Election Officers	(916) 875-6100
	Mapping Information	(916) 875-6248
	Obtaining Election Night Returns	(916) 875-6451
	California Relay Service Text	1-866-660-4288
	California Relay Service Voice	1-866-461-4288
	Toll Free Number	1-800-762-8019

**Additional Information:** Campaign Disclosure Online Filing and Viewing (916) 875-6276  
<https://ssl.netfile.com/static/agency/sco/index.html>

Fair Political Practices Commission (916) 322-5660  
[www.fppc.ca.gov](http://www.fppc.ca.gov) (866) 275-3772

Federal Elections Commission (800) 424-9530  
[www.fec.gov](http://www.fec.gov)

California Secretary of State (916) 653-6814  
[www.sos.ca.gov](http://www.sos.ca.gov)

**Candidates for City offices should contact their City Clerk for questions relating to these offices.**

<b>City of Citrus Heights</b> (916) 725-2448	Amy Van City Clerk	6360 Fountain Square Drive, Citrus Heights, CA 95621
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<b>City of Elk Grove</b> (916) 478-2286	Jason Lindgren City Clerk	8401 Laguna Palms Way, Elk Grove, CA 95758
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<b>City of Folsom</b> (916) 461-6035	Christa Freemantle City Clerk	50 Natoma Street, Folsom, CA 95630
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<b>City of Galt</b> (209) 366-7130	Tina Hubert City Clerk	380 Civic Drive, Galt, CA 95632
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<b>City of Isleton</b> (916) 777-7770	Yvonne Zepeda Deputy City Clerk	101 2nd Street, Isleton, CA 95641
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<b>City of Rancho Cordova</b> (916) 851-8700	Stacy Leitner City Clerk	2729 Prospect Park Drive Rancho Cordova, CA 95670
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<b>City of Sacramento</b> (916) 808-7200	Mindy Cuppy City Clerk	915 I Street, 5th Floor Sacramento, CA 95814
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# WHAT'S NEW

## **APPOINTMENTS**

Schedule a candidate filling appointment by using our new online appointment system or by calling our office at (916) 875-6276. We strongly recommend that you schedule an appointment to complete the candidate filling process. This will ensure that we receive and review all original documents prior to the close of the nomination period.

Any candidate who fails to timely submit the candidate documents with the original signatures by the close of the nomination period will not be included on the ballot for that office.

## **CANDIDATE FILING FORMS**

Candidate filing forms and the Candidate Filing PowerPoint presentation, which includes instructions on how to complete your candidate filling packet are available for download at [www.elections.saccounty.gov](http://www.elections.saccounty.gov).

## **BALLOT DESIGNATION WORKSHEET**

For translation purposes we ask that all candidates complete the Gender section of the Candidate Information portion on the Ballot Designation Worksheet. If this section is left blank it may default to male for gendered languages such as Spanish.

## **BALLOT DESIGNATIONS- STATE OFFICES**

Candidates for the office of Representative in Congress, Member of the State Board of Equalization, State Senator, or Member of the Assembly shall not choose the word "incumbent" as a designation to appear on the ballot. Senate Bill 594

## **PREFERRED TRANSLITERATION**

At the request of a candidate who has completed the proper form, the elections office will publish a translation or transliteration of a candidate's name in Chinese characters. Candidates with character-based names by birth, or who identify with a character-based name, may use that name on the ballot in addition to a phonetic transliteration (English text).

## **CAMPAIGN CONTRIBUTIONS**

Previously, Sacramento County enacted contribution limits which only applied to the Board of Supervisors. Currently the state has enacted contribution limits that will apply by default to the offices of District Attorney, Sheriff and Assessor. (Title 2, Divisional, Section 85301(d))

Pursuant to Assembly Bill 571 (Stats. 2019, Ch. 556, AB 571 Mullin), beginning January 1, 2021 state campaign contribution limits will by default apply to city and county candidates when the city or county has not already enacted a contribution limit.

## **CURRENT STATE CONTRIBUTION LIMITS**

The contribution limit that will now apply to city and county candidates pursuant to AB 571 is updated biennially for inflation. Contribution limits can be found in Regulation 1845(a)2 and on the FPPC website at <https://www.fppc.ca.gov/learn/campaign-rules/state-contribution-limits.html>

The default limit for contributions to city and county candidates, subject to AB 571 for 2021-2022, is set at \$4,900 per election and **does not apply to Board of Supervisors, schools, and special districts.**

For more information you may visit the FPPC website at [www.fppc.ca.gov](http://www.fppc.ca.gov) or call 1 (866) 275-3772.

# WHAT'S NEW

## **REDISTRICTING**

Every ten years districts are redrawn using U.S Census data. Redistricting is the process of drawing electoral district maps which, then, determine what neighborhoods and communities are grouped together. For most elected offices voters in each district elect representatives from those districts. Incumbents and candidates may be required to live in their district and, due to boundary line changes, may no longer reside in those districts. Please remain flexible in case of delays or new information from the state.

## **DISTRICTS THAT MAY HAVE CHANGED HOW CANDIDATES ARE ELECTED**

Due to transitioning some districts have changed to qualified and elected by district/area. Please refer to the Positions Up for Election in this guide or on our website. [www.elections.saccounty.gov](http://www.elections.saccounty.gov)

The new boundaries, for the districts that are up for election in the General Election, will not be available until after July 15, 2022.

Candidates or Incumbents who have questions regarding which districts they reside in may contact our office at (916) 875-6276.

Due to redistricting the District Look up Tool will not be available until after July 15<sup>th</sup>.  
<https://pollingplacelookupen.saccounty.gov/VoterDistrictLookup>



# COUNTY OF SACRAMENTO VOTER REGISTRATION AND ELECTIONS

## CANDIDATE CALENDAR

NOVEMBER 8, 2022, GENERAL ELECTION

(Dates subject to change)

07/18 – 08/12 E-113 – E-88	<b><u>Nomination Period</u></b> During this period, candidates must file Declaration of Candidacy and nomination papers.	EC §§ 10407 10510
08/01* Fixed Date	<b><u>Campaign Disclosure Statements</u></b> Last day to file Semi-Annual campaign statement.	GOV § 84200
08/02 E-98	<b><u>Request to Change Ballot Designation</u></b> Last day any candidate may request change in ballot designation different from the one used in the Primary Election; Must be done in writing.	EC § 13107(h)
08/12 E-88	<b><u>Candidate Withdrawal</u></b> No candidate who has filed a Declaration of Candidacy for the general election may withdraw as a candidate, after 5 p.m. on this date.	EC §§ 10224 10510 10603
08/15 E-85	<b><u>Candidate Statement Withdrawal</u></b> Last day for a candidate to withdraw their Candidate Statement. This must be done in writing. This deadline does not pertain to any offices that are in extension.	EC § 13307(3)
08/15* – 08/17 E-87 – E-83	<b><u>Nomination Extension Period</u></b> During this period, if an incumbent fails to file nomination papers by August 12 <sup>th</sup> for his or her office, there will be a 5-Calendar day extension period during which any qualified person other than the incumbent may file.	EC §§ 10225 10516 10604
08/15* – 08/22 E-87 – E-78	<b><u>Public Examination Period</u></b> 10-Calendar day review period for Candidate Statements submitted by August 7 <sup>th</sup> (E-88). This review period does not pertain to any offices that are in extension. During this 10-Calendar day review period, any person may seek a Writ of Mandate or injunction requiring any or all of the material in the candidate statement to be amended or deleted. All Writs of Mandate must be filed no later than the end of the 10-Calendar day public examination period.	EC § 13313
08/18 E-82	<b><u>Randomized Alphabet Drawing</u></b> Randomized Alphabet Drawing to be held by Secretary of State and Counties to determine the order of candidates on the ballot. This is held at 11:00 a.m.	EC §§ 13111(i) 13112
08/18 – 08/27 E-82 – E-73	<b><u>Public Examination for Extension Period</u></b> 10-Calendar day review period for Candidate Statements submitted during the extension period. During this 10-Calendar day review period, any person may seek a Writ of Mandate or injunction requiring any or all of the material in the Candidate Statement to be amended or deleted. All Writs of Mandate must be filed no later than the end of the 10-Calendar day public examination period.	EC § 13313

\*Start date, End date or Deadline falls on a weekend or holiday. The date listed is the next business day.



# COUNTY OF SACRAMENTO VOTER REGISTRATION AND ELECTIONS CANDIDATE CALENDAR NOVEMBER 8, 2022, GENERAL ELECTION

09/01 E-68	<b><u>Last Day to Challenge Ballot Designation</u></b>	
09/05	<b><u>County Holiday</u></b> The Registrar of Voters office will be closed.	SCC § 2.78.710
09/12 – 10/25 E-57 – E-14	<b><u>Write-In Period</u></b> A name written on a ballot will not be counted unless the person has filed during this period a statement of write-in candidacy and sponsor signatures, if applicable, stating that he or she is a write-in candidate for the election.	EC §§ 8600 8601 8606
09/29 E-40	<b><u>Campaign Disclosure Statements</u></b> Last day to file 1 <sup>st</sup> Pre-election campaign statement.	GOV § 84200.5
10/10	<b><u>County Holiday</u></b> The Registrar of Voters office will be closed.	SCC § 2.78.710
10/10 E-29	<b><u>Vote by Mail Voting</u></b> Ballots are mailed to all voters.	EC § 4005(a)(8)(A)
10/10 E-29	<b><u>Ballot Drop Box Locations</u></b> All ballot drop box locations open this day through Election Day.	EC § 4005(a)(1)(B)
10/18 15 <sup>th</sup> business day before election	<b><u>Process Vote by Mail Ballots</u></b> Registrar of Voters to begin processing Vote by Mail ballots on the 15 <sup>th</sup> day before the election.	EC § 15101 AB 860, 2020
09/29 – 10/18 E-40 -E-21	<b><u>County Voter Information Guide Mailings</u></b> Deadline to mail County Voter Information Guide to every registered voter who is registered at least 29 days before the election, unless the voter has opted to receive the guide electronically via email or by access of the county's internet website.	EC § 13303

\*Start date, End date or Deadline falls on a weekend or holiday. The date listed is the next business day.



COUNTY OF SACRAMENTO  
**VOTER REGISTRATION AND ELECTIONS**  
 CANDIDATE CALENDAR  
 NOVEMBER 8, 2022, GENERAL ELECTION

10/24 E-15	<b><u>Deadline to Register</u></b> Deadline to Register to vote. In Sacramento County, you can still register to vote or update your registration at our office or Vote Center location in the County through Election Day.	EC §§ 2102 2170 2171
10/27 E-12	<b><u>Campaign Disclosure Statements</u></b> Last day to file 2 <sup>nd</sup> Pre-election campaign statement.	GOV § 84200.5
10/29 E-10	<b><u>Vote Centers</u></b> Vote Centers open on this date, County-wide.	EC § 4005(a)(4)(A)
11/05 E-03	<b><u>Vote Centers Increase</u></b> Vote Center locations increase in number and open through Election Day.	EC § 4005(a)(3)(A)
11/08 E	<b><u>Election Day</u></b> All Vote Centers open from 7:00 am - 8:00 pm. All ballots mailed must be postmarked on or before today to count in this election.	EC §§ 1000 4005(a)(3)(A)
11/11	<b><u>County Holiday</u></b> The Registrar of Voters office will be closed.	SCC § 2.78.710
12/08 E+30	<b><u>Official Canvass</u></b> Completion of canvass.	EC § 15372
01/31/23 Fixed Date	<b><u>Campaign Disclosure Statements</u></b> Last day to file Semi-Annual campaign statement.	GOV § 84200



# COUNTY OF SACRAMENTO VOTER REGISTRATION AND ELECTIONS

Positions Up for Election  
November 8, 2022 General Election

*(This information is subject to change at any time)*

DISTRICT	POSITION	NO. TO BE ELECTED	TERM OF OFFICE	ELECTED
<b>COUNTY BOARD OF EDUCATION</b>				
Placer County Board of Education, Area 2	Governing Board Member	1	2	Qualified and elected by area
<b>COMMUNITY COLLEGE DISTRICTS</b>				
Los Rios Community College District, Area 1	Governing Board Member	1	4	Qualified and elected by area
Los Rios Community College District, Area 2	Governing Board Member	1	4	Qualified and elected by area
Los Rios Community College District, Area 6	Governing Board Member	1	4	Qualified and elected by area
San Joaquin Delta Community College District, Area 4	Governing Board Member	1	4	Qualified and elected by area
Sierra Joint Community College District, Area 1	Governing Board Member	1	4	Qualified and elected by area
<b>SCHOOLS</b>				
Arcohe Union School District	Governing Board Member	3	4	Elected at large
Center Joint Unified School District	Governing Board Member	3	4	Elected at large
Dry Creek Joint Elementary School District	Governing Board Member	3	4	Elected at large
Elk Grove Unified School District, Area 2	Governing Board Member	1	4	Qualified and elected by area
Elk Grove Unified School District, Area 4	Governing Board Member	1	4	Qualified and elected by area
Elk Grove Unified School District, Area 5	Governing Board Member	1	4	Qualified and elected by area
Elverta Joint Elementary School District	Governing Board Member	3	4	Elected at large
Folsom Cordova Unified School District, Area 1	Governing Board Member	1	4	Qualified and elected by area
Folsom Cordova Unified School District, Area 3	Governing Board Member	1	4	Qualified and elected by area
Folsom Cordova Unified School District, Area 5	Governing Board Member	1	4	Qualified and elected by area
Galt Joint Union Elementary School District, Area 1	Governing Board Member	1	4	Qualified and elected by area
Galt Joint Union Elementary School District, Area 2	Governing Board Member	1	4	Qualified and elected by area
Galt Joint Union Elementary School District, Area 5	Governing Board Member	1	4	Qualified and elected by area
Galt Joint Union High School District, Area 1	Governing Board Member	1	4	Qualified and elected by area
Galt Joint Union High School District, Area 2	Governing Board Member	1	4	Qualified and elected by area
Galt Joint Union High School District, Area 4	Governing Board Member	1	4	Qualified and elected by area
Natomas Unified School District, Area 1	Governing Board Member	1	4	Qualified and elected by area
Natomas Unified School District, Area 4	Governing Board Member	1	4	Qualified and elected by area
River Delta Unified School District, Area 2	Governing Board Member	1	4	Qualified and elected by area
River Delta Unified School District, Area 3	Governing Board Member	1	4	Qualified and elected by area
River Delta Unified School District, Area 5	Governing Board Member	1	4	Qualified and elected by area
Robla School District	Governing Board Member	3	4	Elected at large
Sacramento City Unified School District, Area 1	Governing Board Member	1	4	Qualified and elected by area
Sacramento City Unified School District, Area 2	Governing Board Member	1	4	Qualified and elected by area
Sacramento City Unified School District, Area 6	Governing Board Member	1	4	Qualified and elected by area
San Juan Unified School District, Area 3	Governing Board Member	1	4	Qualified and elected by area
San Juan Unified School District, Area 5	Governing Board Member	1	4	Qualified and elected by area
San Juan Unified School District, Area 6	Governing Board Member	1	4	Qualified and elected by area
San Juan Unified School District, Area 7	Governing Board Member	1	4	Qualified and elected by area

Incumbents and candidates may be required to live in their district and, due to boundary line changes, may no longer reside in those districts. Candidates or Incumbents who have questions regarding which districts they reside in may contact our office at (916) 875-6276.



# COUNTY OF SACRAMENTO VOTER REGISTRATION AND ELECTIONS

Positions Up for Election  
November 8, 2022 General Election  
*(This information is subject to change at any time)*

CITIES	POSITION	NO. TO BE VOTED	TERM OF OFFICE	ELECTED
City of Citrus Heights, District 2	Councilmember	1	4	Qualified and elected by district
City of Citrus Heights, District 4	Councilmember	1	4	Qualified and elected by district
City of Citrus Heights, District 5	Councilmember	1	4	Qualified and elected by district
City of Elk Grove	Mayor	1	2	Elected at large
City of Elk Grove, District 2	Councilmember	1	4	Qualified and elected by district
City of Elk Grove, District 4	Councilmember	1	4	Qualified and elected by district
City of Folsom, District 1	Councilmember	1	4	Qualified and elected by district
City of Folsom, District 3	Councilmember	1	4	Qualified and elected by district
City of Folsom, District 5	Councilmember	1	4	Qualified and elected by district
City of Galt	Councilmember	3	4	Elected at large
City of Isleton	Councilmember	3	4	Elected at large
City of Isleton	Councilmember	1	2	Elected at large
City of Rancho Cordova	Councilmember	2	4	Elected at large
<b>COMMUNITY SERVICE DISTRICTS</b>				
Cosumnes Community Services District, Division 2	Director	1	4	Qualified and elected by division
Cosumnes Community Services District, Division 5	Director	1	4	Qualified and elected by division
Rancho Murieta Community Services District	Director	3	4	Elected at large
San Juan Water District, Division 1	Director	1	4	Qualified and elected by division
San Juan Water District, Division 3	Director	1	4	Qualified and elected by division
San Juan Water District, Division 5	Director	1	4	Qualified and elected by division
<b>FIRE DISTRICTS</b>				
Courtland Fire Protection District	Director	1	4	Elected at large
Delta Fire Protection District	Director	1	4	Elected at large
Herald Fire Protection District	Director	2	4	Elected at large
Pacific Fruitridge Fire Protection District	Director	3	4	Elected at large
Pacific Fruitridge Fire Protection District	Director	1	2	Elected at large
River Delta Fire District	Director	1	4	Elected at large
River Delta Fire District	Director	1	2	Elected at large
Sacramento Metropolitan Fire District, Division 1	Director	1	4	Qualified and elected by division
Sacramento Metropolitan Fire District, Division 3	Director	1	4	Qualified and elected by division
Sacramento Metropolitan Fire District, Division 7	Director	1	4	Qualified and elected by division
Sacramento Metropolitan Fire District, Division 9	Director	1	4	Qualified and elected by division
Walnut Grove Fire Protection District	Director	1	4	Elected at large
Wilton Fire Protection District	Director	2	4	Elected at large

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# COUNTY OF SACRAMENTO VOTER REGISTRATION AND ELECTIONS

Positions Up for Election  
November 8, 2022 General Election

*(This information is subject to change at any time)*

FLOOD CONTROL DISTRICT	POSITION	NO. TO BE VOTED	TERM OF OFFICE	ELECTED
American River Flood Control District	Trustee	3	4	Elected at large
<b>MUNICIPAL UTILITY DISTRICT</b>				
Sacramento Municipal Utility District, Ward 3	Director	1	4	Qualified and elected by ward
Sacramento Municipal Utility District, Ward 4	Director	1	4	Qualified and elected by ward
Sacramento Municipal Utility District, Ward 6	Director	1	4	Qualified and elected by ward
Sacramento Municipal Utility District, Ward 7	Director	1	4	Qualified and elected by ward
<b>RECREATION AND PARK DISTRICTS</b>				
Arcade Creek Recreation and Park District	Director	2	4	Elected at large
Arcade Creek Recreation and Park District	Director	1	2	Elected at Large
Arden Manor Recreation and Park District	Director	3	4	Elected at large
Arden Park Recreation and Park District	Director	3	4	Elected at large
Arden Park Recreation and Park District	Director	2	2	Elected at large
Cordova Recreation and Park District, Division 1	Director	1	4	Qualified and elected by district
Cordova Recreation and Park District, Division 2	Director	1	4	Qualified and elected by district
Cordova Recreation and Park District, Division 5	Director	1	4	Qualified and elected by district
Fair Oaks Recreation and Park District	Director	2	4	Elected at large
Fulton-El Camino Recreation and Park District	Director	2	4	Elected at large
North Highlands Recreation and Park District	Director	2	4	Elected at large
Orangevale Recreation and Park District	Director	2	4	Elected at large
Orangevale Recreation and Park District	Director	1	2	Elected at large
Rio Linda-Elverta Recreation and Park District	Director	3	4	Elected at large
Rio Linda-Elverta Recreation and Park District	Director	1	2	Elected at large
Southgate Recreation and Park District, Division 1	Director	1	4	Qualified and elected by division
Southgate Recreation and Park District, Division 3	Director	1	4	Qualified and elected by division
Southgate Recreation and Park District, Division 4	Director	1	4	Qualified and elected by division
<b>RESOURCE CONSERVATION DISTRICTS</b>				
Florin Resource Conservation District	Director	3	4	Elected at large
<b>WATER / IRRIGATION DISTRICTS</b>				
Carmichael Water District, Division 1	Director	1	2	Qualified by division, elected at large
Carmichael Water District, Division 3	Director	1	4	Qualified by division, elected at large
Carmichael Water District, Division 5	Director	1	4	Qualified by division, elected at large
Citrus Heights Water District, Division 2	Director	1	4	Qualified and elected by division
Citrus Heights Water District, Division 3	Director	1	4	Qualified and elected by division
Del Paso Manor Water District	Director	3	4	Elected at large
Del Paso Manor Water District	Director	1	2	Elected at large
Fair Oaks Water District, Division 1	Director	1	4	Qualified and elected by division
Fair Oaks Water District, Division 2	Director	1	4	Qualified and elected by division
Fair Oaks Water District, Division 3	Director	1	4	Qualified and elected by division

Incumbents and candidates may be required to live in their district and, due to boundary line changes, may no longer reside in those districts. Candidates or Incumbents who have questions regarding which districts they reside in may contact our office at (916) 875-6276.



# COUNTY OF SACRAMENTO VOTER REGISTRATION AND ELECTIONS

## Positions Up for Election

November 8, 2022 General Election

*(This information is subject to change at any time)*

WATER / IRRIGATION DISTRICTS	POSITION	NO. TO BE VOTED	TERM OF OFFICE	ELECTED
Florin County Water District	Director	2	4	Elected at large
Florin County Water District	Director	1	2	Elected at large
El Dorado Irrigation District, Division 4	Director	1	4	Qualified and elected by division
Galt Irrigation District, Division 1	Director	1	4	Qualified by division, elected at large
Galt Irrigation District, Division 2	Director	1	4	Qualified by division, elected at large
Galt Irrigation District, Division 4	Director	1	4	Qualified by division, elected at large
Galt Irrigation District, Division 5	Director	1	2	Qualified by division, elected at large
Rio Linda/Elverta Community Water District	Director	2	4	Elected at large
Rio Linda/Elverta Community Water District	Director	1	2	Elected at large
Sacramento Suburban Water District, Division 2	Director	1	2	Qualified and elected by division
Sacramento Suburban Water District, Division 3	Director	1	4	Qualified and elected by division
Sacramento Suburban Water District, Division 4	Director	1	4	Qualified and elected by division
Sacramento Suburban Water District, Division 5	Director	1	4	Qualified and elected by division

Incumbents and candidates may be required to live in their district and, due to boundary line changes, may no longer reside in those districts. Candidates or Incumbents who have questions regarding which districts they reside in may contact our office at (916) 875-6276.

# Summary of Qualifications

November 8, 2022 General Election

(This information is subject to change at any time)

OFFICES	MINIMUM QUALIFICATIONS	TERMS OF OFFICE AND REQUIREMENTS	FORMS TO FILE
<b>COUNTY BOARD OF EDUCATION</b>			
<b>County Board of Education</b>	<ul style="list-style-type: none"> <li>✓ Any registered voter of the trustee area they are seeking to represent is eligible to be a member of the county board of education except: the county superintendent of schools, any member of his staff or any employee of a school district.</li> </ul>	<p>Term of Office: 4 years</p>	<ul style="list-style-type: none"> <li>✓ Ballot Designation Worksheet</li> <li>✓ Statement of Economic Interests</li> <li>✓ Candidate statement and estimated cost</li> <li>✓ Code of Fair Campaign Practices (Optional)</li> <li>✓ Campaign disclosure statements</li> <li>✓ Declaration of Candidacy</li> </ul>
<b>COMMUNITY COLLEGE DISTRICTS</b>			
<b>Community College Districts</b>	<ul style="list-style-type: none"> <li>✓ Be a registered voter of the trustee area within the district</li> <li>✓ Not an employee of a school district or community college district's governing board</li> </ul>	<p>Term of Office: 4 years</p>	<ul style="list-style-type: none"> <li>✓ Ballot Designation Worksheet</li> <li>✓ Statement of Economic Interests</li> <li>✓ Candidate statement and estimated cost</li> <li>✓ Code of Fair Campaign Practices (Optional)</li> <li>✓ Campaign disclosure statements</li> <li>✓ Declaration of Candidacy</li> </ul>
<b>SCHOOLS</b>			
<b>Schools</b>	<ul style="list-style-type: none"> <li>✓ Be a registered voter of the trustee area within the district</li> <li>✓ Not an employee of a school district or community college district's governing board</li> </ul>	<p>Term of Office: 4 years</p>	<ul style="list-style-type: none"> <li>✓ Ballot Designation Worksheet</li> <li>✓ Statement of Economic Interests</li> <li>✓ Candidate statement and estimated cost</li> <li>✓ Code of Fair Campaign Practices (Optional)</li> <li>✓ Campaign disclosure statements</li> <li>✓ Declaration of Candidacy</li> </ul>

# Summary of Qualifications

November 8, 2022 General Election

(This information is subject to change at any time)

OFFICES	MINIMUM QUALIFICATIONS	TERMS OF OFFICE AND REQUIREMENTS	FORMS TO FILE
<b>COMMUNITY SERVICES DISTRICTS</b>			
<b>Community Services Districts</b>	<ul style="list-style-type: none"> <li>✓ Be a registered voter residing within the boundaries of the district</li> </ul>	<p>Term of Office:</p> <p style="text-align: center;">4 years</p>	<ul style="list-style-type: none"> <li>✓ Ballot Designation Worksheet</li> <li>✓ Statement of Economic Interests</li> <li>✓ Candidate statement and estimated cost</li> <li>✓ Code of Fair Campaign Practices (Optional)</li> <li>✓ Campaign disclosure statements</li> <li>✓ Declaration of Candidacy</li> </ul>
<b>FIRE DISTRICTS</b>			
<b>Fire Districts</b>	<ul style="list-style-type: none"> <li>✓ Be a registered voter residing within the boundaries of the district</li> </ul>	<p>Term of Office:</p> <p style="text-align: center;">4 years</p>	<ul style="list-style-type: none"> <li>✓ Ballot Designation Worksheet</li> <li>✓ Statement of Economic Interests</li> <li>✓ Candidate statement and estimated cost</li> <li>✓ Code of Fair Campaign Practices (Optional)</li> <li>✓ Campaign disclosure statements</li> <li>✓ Declaration of Candidacy</li> </ul>

# Summary of Qualifications

November 8, 2022 General Election

(This information is subject to change at any time)

OFFICES	MINIMUM QUALIFICATIONS	TERMS OF OFFICE AND REQUIREMENTS	FORMS TO FILE
<b>FLOOD CONTROL DISTRICTS</b>			
<b>*Flood Control Districts</b>	<ul style="list-style-type: none"> <li>✓ Be a registered voter of the district for at least 1 year</li> </ul>	<p>Signatures: 25 – 40</p> <p>Term of Office: 4 years</p>	<ul style="list-style-type: none"> <li>✓ Affidavit of Nominee &amp; Declaration of Candidacy</li> <li>✓ Oath of Withdrawal</li> <li>✓ Candidate statement and estimated cost</li> <li>✓ Code of Fair Campaign Practices (Optional)</li> <li>✓ Statement Economic Interests</li> <li>✓ Campaign disclosure statements</li> </ul>
<b>MUNICIPAL UTILITY DISTRICT</b>			
<b>*Municipal Utility District</b>	<ul style="list-style-type: none"> <li>✓ Be a registered voter of the ward within the district</li> <li>✓ Circulator has to be resident of the ward in which the candidate seeks signatures</li> </ul>	<p>Signatures: 10 – 20</p> <p>Term of Office: 4 years</p>	<ul style="list-style-type: none"> <li>✓ Affidavit of Nominee &amp; Declaration of Candidacy</li> <li>✓ Candidate statement and estimated cost</li> <li>✓ Code of Fair Campaign Practices (Optional)</li> <li>✓ Statement of Economic Interests</li> <li>✓ Campaign disclosure statements</li> </ul>

\* Signature Requirement

# Summary of Qualifications

November 8, 2022 General Election

(This information is subject to change at any time)

OFFICES	MINIMUM QUALIFICATIONS	TERMS OF OFFICE AND REQUIREMENTS	FORMS TO FILE
<b>RECREATION AND PARK DISTRICTS</b>			
<b>Recreation and Park Districts</b>	<ul style="list-style-type: none"> <li>✓ Be a registered voter of the district</li> </ul>	<p>Term of Office:</p> <p style="text-align: center;">4 years</p>	<ul style="list-style-type: none"> <li>✓ Ballot Designation Worksheet</li> <li>✓ Statement of Economic Interests</li> <li>✓ Candidate statement and estimated cost</li> <li>✓ Code of Fair Campaign Practices (Optional)</li> <li>✓ Campaign disclosure statements</li> <li>✓ Declaration of Candidacy</li> </ul>
<b>RESOURCE CONSERVATION DISTRICT</b>			
<b>*Resource Conservation District</b>	<ul style="list-style-type: none"> <li>✓ Be a registered voter in the state</li> <li>✓ Reside within the district and either;</li> <li>✓ Own real estate property in the district or alternatively have served for two years or more as an associate director</li> <li>✓ Be a designated agent of a resident landowner within the district</li> </ul>	<p>Signatures:</p> <p style="text-align: center;">5 (from landowners)</p> <p>Term of Office:</p> <p style="text-align: center;">4 years</p>	<ul style="list-style-type: none"> <li>✓ Affidavit of Nominee &amp; Declaration of Candidacy</li> <li>✓ Ballot Designation Worksheet</li> <li>✓ Statement of Economic Interests</li> <li>✓ Candidate statement and estimated cost</li> <li>✓ Code of Fair Campaign Practices (Optional)</li> <li>✓ Campaign disclosure statements</li> <li>✓ Declaration of Candidacy</li> </ul>

\* Signature Requirement

# Summary of Qualifications

November 8, 2022 General Election

*(This information is subject to change at any time)*

OFFICES	MINIMUM QUALIFICATIONS	TERMS OF OFFICE AND REQUIREMENTS	FORMS TO FILE
<b>WATER AND IRRIGATION DISTRICTS</b>			
<p><b>Water and Irrigation Districts</b></p>	<ul style="list-style-type: none"> <li>✓ Be a registered voter in the district or division</li> </ul>	<p>Term of Office:</p> <p>4 years</p>	<ul style="list-style-type: none"> <li>✓ Ballot Designation Worksheet</li> <li>✓ Statement of Economic Interests</li> <li>✓ Candidate statement and estimated cost</li> <li>✓ Code of Fair Campaign Practices (Optional)</li> <li>✓ Campaign disclosure statements</li> <li>✓ Declaration of Candidacy</li> </ul>

# INCOMPATIBILITY OF OFFICES

The Political Reform Act does not prohibit any office holder from holding multiple public offices or seeking more than one elective office. For example, a deputy district attorney can hold the office of city councilmember, or a water board director may also be elected to a park and recreation district. There are, however, instances of holding more than one office that are considered incompatible.

There is no single statute that defines “incompatible offices”. The common law doctrine of incompatibility of offices, however, prevents an elected official from holding two offices simultaneously if the offices have overlapping and conflicting public duties.

The courts have defined this concept as follows: “One individual may not simultaneously hold two public offices where the functions of the offices concerned are inherently inconsistent, as where there are conflicting interests, or where the nature of the duties of the two offices is such as to render it improper due to considerations of public policy for one person to retain both.”

The State of California Attorney General’s Office has issued many opinions of particular compatibility questions. Here are six examples of incompatible offices:

1. City councilmember and school district board member where the city and the school district have territory in common;
2. Fire Chief of a county fire protection district and member, county board of supervisors of the same county;
3. High school district trustee and trustee of an elementary school district which is wholly within the geographic boundaries of the high school district;
4. Water district director and a city councilmember;
5. Water district director and a school district trustee having territory in common; and
6. Deputy sheriff and county board of supervisors.

If you have any questions about whether two public offices which you hold or seek to hold would be considered incompatible, visit the Attorney General's Website at <https://oag.ca.gov> for further information.

## **Filing for Two Offices at the Same Election**

A candidate for school and college districts must be registered voters in the district (and trustee area, if any) at the time the Declaration of Candidacy is filed. A person may not file for more than one school or college district office at the same election. Elections Code § 10603

# SHARED COUNTIES

Sacramento County Elections will mail a courtesy County Voter Information Guide to qualified candidates who reside out of county. Below is a list of the districts that are shared with multiple counties.

OFFICE	COUNTY SHARED WITH
<b>State Offices</b>	
Senate 6	Placer
Assembly 9	Amador, Calaveras, San Joaquin, Stanislaus
Assembly 11	Contra Costa, Solano
<b>Federal Offices</b>	
Congressional 3	Alpine, El Dorado, Inyo, Mono, Nevada, Placer, Plumas, Sierra, Yuba
Congressional 7	Solano, Yolo
<b>County Board of Education</b>	
Placer County Board of Education, Area 2	Placer
<b>Community College Districts</b>	
Los Rios Community College District, Area 1	Placer
San Joaquin Delta Community College District, Area 4	San Joaquin, Solano
Sierra Joint Community College District, Area 1	Placer
<b>Schools</b>	
Center Joint Unified School District	Placer
Dry Creek Joint Elementary School District	Placer
Elverta Joint Elementary School District	Placer
Galt Joint Union Elementary School District, Area 1	San Joaquin
Galt Joint Union High School District, Area 1	San Joaquin
River Delta Unified School District, Area 3	Solano
River Delta Unified School District, Area 5	Yolo
<b>Community Services District</b>	
San Juan Water District, Division 1	Placer
<b>Water/Irrigation Districts</b>	
Citrus Heights Water District, Division 3	Placer
El Dorado Irrigation District, Division 4	El Dorado
<b>Fire Districts</b>	
Sacramento Metro Fire District, Division 1	Placer

# NOMINATION SIGNATURE REQUIREMENT

It is the responsibility of the candidate to ensure that they meet all deadlines. It is highly recommended that candidates file the necessary documents as early as possible in order to avoid any last-minute rush and confusion, or any misunderstandings.

## **Availability**

Nomination papers may be obtained from the county elections official between July 18, 2022 (E-113) through August 12, 2022 (E-88).

All forms required for nomination and election shall be furnished only by the county elections official.  
Elections Code § 8101

Offices with a nomination signature requirement during the General Election are Sacramento Municipal Utility District, American River Flood Control District and Florin Resource and Conservation District.

## **Petition Circulator(s)**

Circulators of petitions must be 18 years of age or older. Elections Code § 102

**Exception:** Circulators for Sacramento Municipal Utility District shall be residents of the ward in which they seek signatures. Public Utilities Code § 11850(b)

## **Affidavit of Circulator**

The Affidavit of Circulator on each petition must be completed in the circulator's own hand, even if the petition is circulated by the candidate. Elections Code § 104

## **American River Flood Control District Signer Qualifications**

Signers shall be registered voters in the district in which the candidate is to be voted on.

## **Sacramento Municipal Utility District Signer Qualifications**

Signers shall be registered voters in the district and ward in which the candidate is to be voted on.

## **Florin Resource Conservation District Signer Qualifications**

Signers shall be landowners in the district in which the candidate is to be voted on.

## **School and Special Districts**

Schools and Special Districts do not have a nomination signature requirement.

## **Nomination Extension Period**

If an incumbent of an elective office fails to file their nomination papers by 5:00 p.m. on August 12, 2022, any person other than the incumbent shall have until 5:00 p.m. on August 17, 2022 to file nomination papers for the elective office. This is not applicable where there is no incumbent eligible to be elected.

Elections Code § 8024

## **Letter of Authorization**

A candidate may designate a specific person to obtain and/or file nomination papers and/or a Declaration of Candidacy form on behalf of the candidate. A letter of authorization form can be found on our website and must be properly completed and signed prior to either obtaining or filing the nomination papers for a candidate. The filed letter of authorization shall be retained by the elections official. Elections Code § 8028.

## **Signatures of Registered Voters**

No voter shall sign more nomination petitions for candidates than there are offices to be filled.

Elections Code § 8068

## **No More Signers than Required**

No candidate shall secure more than the maximum number of signatures required for that office. If more than the maximum number of signatures required are secured through miscalculation or otherwise, the elections official shall, with the written consent of the candidate, withdraw the excess number. Elections Code § 8067

# BALLOT DESIGNATION

There are specific laws and regulations that govern whether or not a ballot designation is acceptable or unacceptable for printing on the ballot. These rules are outlined in California Elections Code §§13107, 13107.3, 13107.5 and California Administrative Code §§ 20710-20719.

The purpose of the Ballot Designation Worksheet is for the candidate to give information to substantiate their Ballot Designation. It must be completed in its entirety. The candidate signs this worksheet under penalty of perjury that the Ballot Designation and the provided back-up information are accurate.

## SELECTING YOUR BALLOT DESIGNATION

The ballot designation describes the current principle profession, vocation, occupation, or incumbency status of the candidate that will appear on the ballot under the candidate's name.

## GENERAL GUIDELINES FOR ACCEPTABLE BALLOT DESIGNATIONS

Words that designate the candidates elective city, county, district, state, or federal office which the candidate holds at the time of filing the nomination documents to which they were elected by vote of the people or appointed. **There is no word limit for the official title of the office.**

**Example: Board Member, Los Rios Community College District**

**Mayor**

**City Clerk**

**Assemblymember**

Words that designate the candidates principle profession, vocation, or occupation in three words or less. The candidate's involvement with this activity must involve a substantial amount of time and effort and is the candidate's primary or main profession, vocation or occupation.

**Example: School Teacher** - *(the use of "teacher" will require proof of credentials)*

**Attorney** - *(profession/occupation)*

**Small Business Owner** - *(three words or less)*

**Homemaker** - *(vocation)*

The word "incumbent" may be used if the candidate is running for the same office that the candidate holds at the time of filing nomination documents and to which the candidate was elected by vote of the people or appointed. This includes incumbents elected in lieu of an election.

**Example: Mr. Smith is running for re-election to the same office. He can use "Incumbent" as his ballot designation because he currently holds that office.**

**NOTE: Candidates for the office of Representative in Congress, Member of the State Board of Equalization, State Senator, or Member of the Assembly shall not choose the word "incumbent" as a designation to appear on the ballot. Senate Bill 594**

# BALLOT DESIGNATION

## (BALLOT DESIGNATION RULES AND REGULATIONS CONTINUED)

If the candidate was appointed to an office and is filing as a candidate for election to the same office then that candidate must use the words "appointed incumbent" or "appointed" and the title of the office held.

**Example: Mr. Smith was appointed to a vacancy on a board. He is now running for the same office. He can use "Appointed Incumbent" or "Appointed Board Member".**

Ballot Designation Basic Test	Answer	Ballot Designation Basic Test	Answer
Is it true?	Yes	Is it generic?	Yes
Is it factually accurate?	Yes	Is it neutral?	Yes
Does it mislead?	No	Is this how the candidate makes a living?	Yes

## **GENERAL GUIDELINES FOR UNACCEPTABLE BALLOT DESIGNATIONS**

Candidate may not use a designation that would mislead voters and suggest an evaluation of the candidate such as "outstanding" or "expert". Words that use a prior status such as "former" or "ex" will not be accepted. Words that use the name of a political party, refers to racial, religious or ethnic groups are also unacceptable.

**Example: Expert Mechanic (uses an adjective that is an evaluation of the candidate)**

**Former Pilot (uses "former" which is a status may use "retired" instead)**

**Catholic Priest (makes reference to a specific denomination or religious group)**

A status is a state, condition, social position or legal relation of the candidate to another person, persons or the community as a whole. A status fails to identify with a specific means by which the candidate earns their livelihood or spends the substantial majority of their time.

**Examples of unacceptable status include:**

**Concerned Citizen**

**Taxpayer**

**Philanthropist**

**Veteran**

**Neighborhood Community Leader**

**Husband**

# BALLOT DESIGNATION

## (BALLOT DESIGNATION RULES AND REGULATIONS CONTINUED)

### **No Ballot Designation Requested**

A ballot designation is optional. If no ballot designation is requested, a Ballot Designation Worksheet is not required. In the event a candidate fails to file a Ballot Designation Worksheet, no designation shall appear under the candidate's name on the ballot.

It is not the responsibility of the Registrar of Voters' staff to investigate if the facts indicated by the candidate are valid. The Ballot Designation Worksheet is used as back-up for the Ballot Designation in the event the Ballot Designation is challenged.

### **Reviewing the Ballot Designation**

In reviewing the nomination documents, the Registrar of Voters' staff will verify that the Ballot Designation, submitted by local candidates, meet the basic restrictions set forth in this section, such as the three-word limitation and the use of "Incumbent" for local offices. If the designation is found to be in violation of any of the restrictions set forth in this section, the elections official shall notify the candidate by registered or certified mail return receipt.

The Secretary of State's office will review and approve all ballot designations for federal and state offices. The candidate shall, within three days from the date of receipt of the notice, contact the elections official or (notify the election official by telephone, and provide an alternate designation. In the event the candidate fails to provide an alternate designation, no designation will appear after the candidate's name.

### **Use of the words "Advocate"**

The use of "Advocate" may only be used if this is the candidate's official job title. Documentation is required.

### **Changing the Ballot Designation**

No ballot designation given by a candidate shall be changed by the candidate after the final date for filing nomination documents, except as specifically requested by the elections official to change an unacceptable designation or because of a challenge or writ of court.

The designation shall remain the same for all purposes of both Primary and General Elections, unless the candidate, at least 98 days prior to the General Election, requests in writing a different designation. The written request must be accompanied by a Ballot Designation Worksheet.

Elections Code § 13107 (7) (h)

### **Challenging the Ballot Designation**

Challenging a ballot designation must be done by filing a Writ of Mandate with the Superior Court no later than Thursday, September 1, 2022 (E-68).



**California Secretary of State  
BALLOT DESIGNATION WORKSHEET**

(Elections Code §§ 13107, 13107.3, 13107.5; California Code of Regulations § 20711)

This entire form **must be completed**, or it will not be accepted and you will **not** be entitled to a ballot designation. **DO NOT LEAVE ANY RESPONSE SPACES BLANK.** If information requested is not applicable, please write "N/A" in the space provided, otherwise the information **MUST** be provided. **UPON FILING, THIS WORKSHEET WILL BE A PUBLIC RECORD.**

**Candidate Information**

1

Candidate Name: John Smith Gender (optional, for translation use only): Male  
 Office: San Juan Water District Email: Johnsmith@aol.com  
 Home Address: 1234 Happy Lane, Sacramento, CA 95823  
 Mailing Address: PO Box 1234, Sacramento, CA 95823  
 Business Address: N/A  
 Phone Number(s) Business: (916) 555-5555 Home/Mobile: (530) 555-5555 Fax: N/A

**Attorney Information**

2

Attorney Name (or other person authorized to act on your behalf): N/A  
 Address: N/A  
 Phone Number(s) Business: N/A Mobile: N/A Fax: N/A

You may select as your ballot designation one of the following designations:

- (a) Your current principal profession(s), vocation(s), or occupation(s) [maximum total of three words, separated by a slash ("/")].
- (b) The full title of the public office you currently occupy and to which you were elected.
- (c) "Appointed [full title of public office]" if you currently serve by appointment in an elective public office and are seeking election to the same office or to some other office.
- (d) "Incumbent" if you were elected (or, if you are a Superior Court Judge, you are a candidate for the same office that you hold) to your current public office and seek election to the same office.
- (e) "Appointed Incumbent" if you were appointed to your current elective public office and seek election to the same office.

**Proposed Ballot Designation(s)**

3

**Proposed Ballot Designation(s):** Director, San Juan Water District  
**Alternate Ballot Designation(s) 1:** Teacher/Father/Student  
**Alternate Ballot Designation(s) 2:** Incumbent

In the spaces provided on the next page(s):

- (a) Describe why you believe you are entitled to use the proposed ballot designation.
- (b) If your proposed ballot designation contains one or more slashes ("/") separating words in your ballot designation for separate principal profession(s), vocation(s), or occupation(s) (collectively known as "PVOs"), complete a justification section for each separate PVO.
- (c) Attach any documents or exhibits that you believe support your proposed ballot designation.
- (d) If using the title of an elective office, attach a copy of your certificate of election or appointment.
- (e) Any supporting documents will not be returned to you. **Do not submit originals.**

**It is your responsibility to justify your proposed ballot designation and to provide all requested details.**

If your proposed ballot designation includes the word "volunteer," indicate the title of your volunteer position and the name of the entity for which you volunteer along with a brief description of the type of volunteer work you do and the approximate amount of time involved. You may only use the ballot designation "community volunteer" if you volunteer for a 501(c)(3) charitable, educational, or religious organization, a governmental agency or an educational institution. You may not use "community volunteer" together with another designation.



California Secretary of State  
**BALLOT DESIGNATION WORKSHEET**  
 Page 2

If your proposed ballot designation contains **one or more slashes (“/”)** separating multiple principal profession(s), vocation(s), or occupation(s) (collectively known as “PVOs”), **complete a justification section for each separate PVO.**

**Justification for use of Proposed Ballot Designation(s)**  
 If you are proposing alternate ballot designations, please provide justification for use of those on Page 3.

4

<b>Justification for use of 1<sup>st</sup> PVO:</b> Currently serving as a Director on the San Juan Water District. I was elected onto the board in November 2012.			
<b>Current or most recent job title:</b> Director		<b>Start/End Dates:</b> 11/6/2012	
<b>Employer Name or Business:</b> San Juan Water District			
<b>Person who can verify this information:</b>			
<b>Name:</b> Jane Smith		<b>Phone Number(s):</b> (916) 123-5555	<b>Email:</b>
<b>Justification for use of 2<sup>nd</sup> PVO:</b> N/A			
<b>Current or most recent job title:</b> N/A		<b>Start/End Dates:</b> N/A	
<b>Employer Name or Business:</b> N/A			
<b>Person who can verify this information:</b>			
<b>Name:</b> N/A	<b>Phone Number(s):</b> N/A	<b>Email:</b> N/A	
<b>Justification for use of 3<sup>rd</sup> PVO:</b> N/A			
<b>Current or most recent job title:</b> N/A		<b>Start/End Dates:</b> N/A	
<b>Employer Name or Business:</b> N/A			
<b>Person who can verify this information:</b>			
<b>Name:</b> N/A	<b>Phone Number(s):</b> N/A	<b>Email:</b> N/A	

**Before signing below, answer/initial the following questions. Does your proposed ballot designation:**

- |   |  |                          |
|---|--|--------------------------|
| 1) Use only a portion of the title of your current elected office?  | <input type="checkbox"/> Yes <input type="checkbox"/> No | <b>Initial</b> <u>JS</u> |
| 2) Non-judicial candidates: Use only the word “Incumbent” for an elective office to which you were appointed?                   | <input type="checkbox"/> Yes <input type="checkbox"/> No | <b>Initial</b> <u>JS</u> |
| 3) Use more than three total words for your principal professions, vocations, or occupations?                                   | <input type="checkbox"/> Yes <input type="checkbox"/> No | <b>Initial</b> <u>JS</u> |
| 4) Suggest an evaluation of you, such as outstanding, leading, expert, virtuous, or eminent?                                    | <input type="checkbox"/> Yes <input type="checkbox"/> No | <b>Initial</b> <u>JS</u> |
| 5) Refer to a status (Veteran, Activist, Founder, Scholar), rather than a profession, vocation, or occupations?                 | <input type="checkbox"/> Yes <input type="checkbox"/> No | <b>Initial</b> <u>JS</u> |
| 6) Abbreviate the word “retired”?   | <input type="checkbox"/> Yes <input type="checkbox"/> No | <b>Initial</b> <u>JS</u> |
| 7) Place the word “retired” after the words it modifies? Example: Accountant, retired   | <input type="checkbox"/> Yes <input type="checkbox"/> No | <b>Initial</b> <u>JS</u> |
| 8) Use an word or prefix (except “retired”) such as “former” or “ex-” to refer to a former profession, vocation, or occupation? | <input type="checkbox"/> Yes <input type="checkbox"/> No | <b>Initial</b> <u>JS</u> |
| 9) Use the word “retired” along with a current profession, vocation, or occupation? Example: Retired Firefighter/Teacher        | <input type="checkbox"/> Yes <input type="checkbox"/> No | <b>Initial</b> <u>JS</u> |
| 10) Use the name of a political party or political body?  | <input type="checkbox"/> Yes <input type="checkbox"/> No | <b>Initial</b> <u>JS</u> |
| 11) Refer to a racial, religious, or ethnic group?  | <input type="checkbox"/> Yes <input type="checkbox"/> No | <b>Initial</b> <u>JS</u> |
| 12) Refer to any activity prohibited by law?  | <input type="checkbox"/> Yes <input type="checkbox"/> No | <b>Initial</b> <u>JS</u> |

**If the answer to any of these questions is “yes,” your proposed ballot designation is likely to be rejected.**

X

*John Smith*

7 / 14 / 2020

Candidate's Signature

Date Signed:

Month

Day

Year

For your reference, attached are [Elections Code sections 13107, 13107.3, and 13107.5](#), and [California Code of Regulations \(CCR\), title 2, section 20711](#). You also may wish to consult [CCR, title 2, sections, 20712-20719](#) (found at [www.sos.ca.gov](http://www.sos.ca.gov)).



# DECLARATION OF CANDIDACY

## (FRONT PORTION OF THE DECLARATION OF CANDIDACY)

### Instructions for completing the Declaration of Candidacy



### California Secretary of State DECLARATION OF CANDIDACY

Date and Title of Election (Elections Code §§ 20, 200, 8002.5, 8020, 8040, 8121, 8140, 11381, and 13105)

For County Elections and Secretary of State Official USE ONLY

	Official Filing Form	Filed in County of: _____
County Elections Official By: _____ Date Issued: _____	County Elections Official By: _____ Date Received: _____	Secretary of State Official _____

**Section 1:**  
Candidate prints name and office sought.

**Candidate Name, Office, and Political Party Preference**

1 I hereby declare myself a candidate for the office of Title of Office, to be voted for at the Election Title to be held on mm/dd/yy, and declare the following to be true:

My name is \_\_\_\_\_  
First
Middle/Initial (optional)
Last

I hereby certify at the time of presentation of this declaration, as shown by my current affidavit of registration, I have disclosed the following political party preference, if any: \_\_\_\_\_

**Section 2:**  
Candidate prints their name for use on the ballot as well as the candidate's Ballot Designation.

**Ballot Information Name and ballot designation to appear on the ballot**

2 **IMPORTANT NOTE:** A ballot designation is optional. If one is requested, a completed **BALLOT DESIGNATION WORKSHEET** must be submitted. If no ballot designation is requested, write "NONE" and initial in the box. (Elections Code §§ 13107, 13107.3)

I request my name and ballot designation to appear on the ballot as follows:

\_\_\_\_\_ **Print Your Name for Use on the Ballot**

\_\_\_\_\_ **Print Ballot Designation Requested**

**Candidate initials box if NO ballot designation is preferred.**

\_\_\_\_\_ I have a character-based name I would like to use instead of a phonetic transliteration. (Please complete Character-Based Name Form.)

If no ballot designation is preferred then Candidate will check the red box.

If using a character-based name, candidate places a check mark next to that option.

**IMPORTANT NOTE:** The County Elections Official will publish one of the addresses below in the Candidate Report available on the Voter Registration and Elections website.

- ! Please check the appropriate box to indicate which address you wish to be used for publishing purposes.
- ! If **NO BOX IS CHECKED**, the first address listed and provided below will be published.
- ! If a day telephone number, FAX number, email address, or website is provided, that information will also be published.

**Section 3:**  
The residence address field is required. Please write N/A on all additional lines that you do not wish to complete in this section.

**Addresses, Telephone, Fax, Email, and Website**

3

**Publish** → Mailing Address: \_\_\_\_\_ Apt or Unit #: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

**Publish** → Residence Address (Required): \_\_\_\_\_ Apt or Unit #: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

**Publish** → Business Address: \_\_\_\_\_ Apt or Unit #: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone Numbers: Day: \_\_\_\_\_ Evening: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

If candidate does not select an address for publishing then the first listed address will be published.

**IMPORTANT: Reverse Side of Page Must Be Completed**

# DECLARATION OF CANDIDACY

## (BACK PORTION OF THE DECLARATION OF CANDIDACY)

### Instructions for completing the Declaration of Candidacy

#### Section 4:

If you are an incumbent, you must place the name of the current office held on this line.

All candidates are required to sign in the red box.

#### Section 5:

The Oath of Office will be administered by the Elections Official in the Elections Office and signed by the candidate.

#### Section 6:

This section must be completed by an Elections Official.

If the Oath of Office is administered by a Notary Public, then the candidate and Notary will sign this section. Notary must then place their seal on the form.

Qualifications	4	<p>I meet the statutory and constitutional qualifications for the office (including, but not limited to, citizenship and residence); I am at present an incumbent of the following public office (if any): _____</p> <p>I have not been convicted of a felony involving accepting or giving, or offering to give, any bribe, the embezzlement of public money, extortion or theft of public money, perjury, or conspiracy to commit any of those crimes.</p> <p>If nominated/elected, I will accept the nomination/election and not withdraw.</p> <p style="text-align: right;">X <span style="border: 1px solid red; display: inline-block; width: 100px; height: 20px; vertical-align: middle;"></span> Signature of Candidate</p>															
Political Party History	5	<p>(1) I hereby certify that my complete voter registration and party affiliation/preference history from 2011 through the date of signing this document' is as follows:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Party Preference</th> <th style="text-align: center;">County</th> <th style="text-align: center;">Timeframe (by year, e.g. 2011-2012)</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td style="text-align: center;">2011 -</td> </tr> <tr> <td></td> <td></td> <td style="text-align: center;">.</td> </tr> <tr> <td></td> <td></td> <td style="text-align: center;">.</td> </tr> <tr> <td></td> <td></td> <td style="text-align: center;">.</td> </tr> </tbody> </table> <p>*Only 10 years of party affiliation/preference history will be provided on the SOS website, even if additional information is provided.</p> <p>(2) Pursuant to Section 8002.5 of the Elections Code, select one of the following:</p> <p>____ Party Preference: _____ (Insert the name of the qualified political party as disclosed upon your affidavit of registration)</p> <p>____ Party Preference: None (if you have declined to disclose a preference for a qualified political party upon your affidavit of registration)</p> <p>Dated this _____ day of _____, 20____ X <span style="border: 1px solid red; display: inline-block; width: 100px; height: 20px; vertical-align: middle;"></span> Signature of Candidate</p>	Party Preference	County	Timeframe (by year, e.g. 2011-2012)			2011 -			.			.			.
Party Preference	County	Timeframe (by year, e.g. 2011-2012)															
		2011 -															
		.															
		.															
		.															
Oath of Office	6	<p>I, _____, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.</p> <p style="text-align: right;">X <span style="border: 1px solid red; display: inline-block; width: 100px; height: 20px; vertical-align: middle;"></span> Signature of Candidate</p>															
Notary	7	<div style="border: 1px solid black; padding: 5px; margin-bottom: 10px;"> <p>A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.</p> </div> <p>State of California County of _____</p> <p>Subscribed and sworn to (or affirmed) before me on this _____ day of _____, 20____, by _____, proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.</p> <p>(Seal) _____ Signature _____</p> <p style="text-align: right;">Examined and certified by me this _____ day of _____, 20____. County Elections Official _____</p>															

**WARNING:** Every person acting on behalf of a candidate is guilty of a misdemeanor who deliberately fails to file at the proper time and in the proper place any declaration of candidacy in his or her possession that is entitled to be filed under the provisions of the Elections Code. (Elections Code § 18202)

OPTIONAL

# CHARACTER BASED NAMES

Assembly Bill 57 (2019) requires that any ballot providing a translation of a candidate's name, in jurisdictions required to provide translated ballot materials, contain a phonetic transliteration of the candidate's name unless certain conditions are met and as specified:

- Permits a candidate who has a character-based name by birth, which can be verified by birth certificate or other valid identification, to use that name on the ballot instead of a phonetic transliteration
- Permits a candidate who does not have a character-based name by birth, but who identifies by a particular character-based name and can demonstrate that the candidate has been known and identified within the public sphere by that name over the past two years, to use that name instead of phonetic transliteration.

If a candidate's name is to appear in more than one jurisdiction in an election, all of those jurisdictions are required to provide translated ballot materials and shall use the same phonetic transliteration or character-based translation of the name. Elections Code § 13211.7

Candidates with a character-based name will be required to fill out a Character-Based Name Form, similar to the one below, and submit supporting documents.

Translations in Sacramento County apply to character-based language names in Chinese.

<b>Candidate Name, Character-based name, and Office</b>	1	Candidate Name: _____
		Character-based Name: _____
		Office: _____
<b>Character-based name</b> Attach supporting documents	2	<b>Check at least one box below and attach supporting documents</b>
		<input type="checkbox"/> I would like to use a character-based name given by birth (please provide a birth certificate or valid identification for verification). <i>Attach supporting documentation and provide a description:</i> _____ _____
		<input type="checkbox"/> I do not have a character-based name by birth, but I identify by a particular character-based name (please provide proof you have been known and identified within the public by that character-based name for the past two years). <i>Attach supporting documentation and provide a description:</i> _____ _____
		Dated this _____ day of _____, 20____ X <span style="border: 1px solid red; padding: 5px; display: inline-block; width: 150px; height: 20px;"></span> <b>Signature of Candidate</b>
For your reference, attached is <a href="#">Elections Code section 13211.7</a> .		

# CANDIDATE STATEMENT INFORMATION

## Notice to Candidates

*All candidates, regardless of whether or not they choose to publish a candidate statement, are required to complete the Candidate Statement Cover Sheet.*

Each candidate for nonpartisan elective office and certain party nominated offices may prepare an optional candidate statement at their own expense. The candidate statement is designated to acquaint voters with a candidate's qualifications for the office they seeking. The candidate statement is included in the County Voter Information Guide, and will be mailed to all registered voters eligible to vote for that particular candidate.

### **When to File**

The candidate statement must be filed at the time the Declaration of Candidacy and all other candidate documents are filed. Elections Code § 13307(2)

### **Where to Pay**

All candidate statement fees are paid at the Voter Registration and Elections office. Fees must be paid at the time the statement is filed. Please make your check or money order payable to the County of Sacramento.

### **Where to File**

Candidate statements to be printed in the County Voter Information Guide must be filed in person at the Voter Registration and Elections office. Candidates for city offices file all documents, including the candidate statement, with the appropriate City Clerk.

### **Confidentiality of Statements**

Notwithstanding the California Public Records Act (Chapter 3.5 (commencing with Section 6250) of Division 7 of Title 1 of the Government Code), the statements filed pursuant to Section 13307 shall remain confidential until the expiration of the filing deadline. Elections Code § 13311

### **Withdrawal of Statement**

The statement may be withdrawn, but not changed, during the period for filing nomination papers and until 5:00 p.m. on the next business day after the close of the nomination period. Any request for withdrawing a candidate statement must be done in writing and signed by the candidate. A new statement cannot be filed to replace a withdrawn statement. Elections Code § 13307(3)

In the event there is no opposition for a particular contest, candidates may withdraw their candidate statement.

### **Public Examination**

Candidate statements are available to view and/or copies purchased after the deadline for filing has passed. Elections Code § 13313 allows for a 10-calendar day public examination period of all candidate statements prior to submittal for printing in the County Voter Information Guide. During this period, the Elections Official, or any voter of the jurisdiction in which the election is being held, may seek a writ of mandate or an injunction requiring any or all of the material in the candidate statements to be amended or deleted.

### **Challenge of Contents**

Any candidate in an election or incumbent in a recall election who knowingly makes a false statement of a material fact in a candidates statement with the intent to mislead the voters in connection with their campaign for nomination or election to a nonpartisan office is punishable by a fine not to exceed one thousand dollars (\$1,000).

# CANDIDATE STATEMENT INFORMATION

Candidate Statements shall be printed in the County Voter Information Guide in the order determined by the county randomized alphabet drawn in substantially the same manner set forth in Elections Code Section 13112. The names and statements will remain in this order throughout the county voter information guide and do not rotate as names do on the actual ballot.

## **Top Two**

The top two candidates that have advanced from the Primary Election may prepare a candidate statement for the General Election. A fillable Candidate Statement Form may be found on our website [www.elections.saccounty.gov](http://www.elections.saccounty.gov).

## **United States House of Representatives**

Candidates running for the United States House of Representatives may purchase space for a 250-word statement in the County Voter Information Guide of the county or counties in their jurisdiction.

## **State Senate and State Assembly**

Candidates for State Senate and State Assembly may file a candidate statement for publication in the County Voter Information Guide only if they have agreed to the voluntary expenditure limits.

## **Shared Districts**

If a candidate is running for an office where the district extends into another county and wishes to have their candidate statement printed in that county, it is their responsibility to coordinate with that county for payment and publication of their candidate statement.

## **Indigent Candidates**

Candidates who believe they are indigent must meet California guidelines regarding poverty level. Statement of Financial Worth forms are available at the elections office and will be furnished upon request. The Statement of Financial Worth is a public record and is available for review.

If it is determined that the candidate is not indigent, the candidate shall, within three days of notification, be required to withdraw the candidate's statement or pay the requisite estimated costs. The Registrar of Voters is not obligated to print and mail the statement if payment is not received.

If the candidate is found to be indigent, the Registrar of Voters shall print and mail the statement without advanced payment. Notwithstanding the above, the candidate will be billed and expected to pay the cost of the candidate statement after the election. Elections Code §13309

## **United States Senate and State Constitutional Office Candidates Statements.**

Candidates running for United States Senate, Governor, Lieutenant Governor, Secretary of State, Controller, Treasurer, Attorney General, Insurance Commissioner, Superintendent of Public Instruction, and State Board of Equalization may purchase space for a 250-word statement in the State Voter Information Guide. The statement may not make any reference to any opponent of the candidate (Government Code section 85601(a)). The statement shall be limited to a recitation of the candidate's own personal background and qualifications.

The candidate statement must be filed and received by the Secretary of State's Elections Division no later than 5:00 p.m. on Wednesday, July 20, 2022.

# CANDIDATE STATEMENT COST

<b>RUNOFF CONTEST</b>	<b>Cost</b>	<b>Shared District</b>	<b>Word/Paragraph Limit</b>
Board of Supervisors, District 5	\$2200.00	No	200 words 5 paragraphs
City of Sacramento, District 1	\$750.00	No	
City of Sacramento, District 3	\$750.00	No	
City of Sacramento, District 5	\$700.00	No	
<b>TOP TWO CONTEST</b>	<b>Cost</b>	<b>Shared District</b>	<b>Word/Paragraph Limit</b>
<b>US Representative</b>			
Congressional, District 3	\$1250.00	Yes	250 words 6 paragraphs
Congressional, District 6	\$4250.00	No	
Congressional, District 7	\$4100.00	Yes	
<b>State Senator</b>			
Senate, District 6	\$3900.00	Yes	250 words 6 paragraphs
Senate, District 8	\$5100.00	No	
<b>Member of the State Assembly</b>			
Assembly, District 6	\$3100.00	No	250 words 6 paragraphs
Assembly, District 7	\$3150.00	No	
Assembly, District 9	\$850.00	Yes	
Assembly, District 10	\$3050.00	No	
Assembly, District 11	\$550.00	Yes	
<b>LOCAL OFFICES</b>			
<b>County Board of Education</b>	<b>Cost</b>	<b>Shared District</b>	<b>Word/Paragraph Limit</b>
Placer County Board of Education, Area 2	\$550.00	Yes	200 words 5 paragraphs
<b>Community Colleges</b>	<b>Cost</b>	<b>Shared District</b>	<b>Word/Paragraph Limit</b>
Los Rios Community College District, Area 1	\$1500.00	Yes	200 words 5 paragraphs
Los Rios Community College District, Area 2	\$1500.00	No	
Los Rios Community College District, Area 6	\$1500.00	No	
San Joaquin Delta Community College District, Area 4	\$500.00	Yes	
Sierra Joint Community College District , Area 1	\$550.00	Yes	

# CANDIDATE STATEMENT COST

Schools	Cost	Shared District	Word/Paragraph Limit
Arcohe Union School District	\$450.00	No	200 words 5 paragraphs
Center Joint Unified School District	\$550.00	Yes	
Dry Creek Joint Elementary School District	\$550.00	Yes	
Elk Grove Unified School District , Area 2	\$700.00	No	
Elk Grove Unified School District, Area 4	\$700.00	No	
Elk Grove Unified School District, Area 5	\$700.00	No	
Elverta Joint Elementary School District	\$450.00	Yes	
Folsom Cordova Unified School District, Area 1	\$550.00	No	
Folsom Cordova Unified School District, Area 3	\$550.00	No	
Folsom Cordova Unified School District, Area 5	\$550.00	No	
Galt Joint Union Elementary School District, Area 1	\$450.00	Yes	
Galt Joint Union Elementary School District, Area 2	\$450.00	No	
Galt Joint Union Elementary School District, Area 5	\$450.00	No	
Galt Joint Union High School District, Area 1	\$450.00	Yes	
Galt Joint Union High School District, Area 2	\$450.00	No	
Galt Joint Union High School District, Area 4	\$450.00	No	
Natomas Unified School District, Area 1	\$500.00	No	
Natomas United School District, Area 4	\$500.00	No	
River Delta Unified School District, Area 2	\$450.00	No	
River Delta Unified School District, Area 3	\$450.00	Yes	
River Delta Unified School District, Area 5	\$450.00	Yes	
Robla Unified School District	\$500.00	No	
Sacramento City Unified School District, Area 1	\$700.00	No	
Sacramento City Unified School District, Area 2	\$700.00	No	
Sacramento City Unified School District, Area 6	\$700.00	No	
San Juan Unified School District, Area 3	\$700.00	No	
San Juan Unified School District, Area 5	\$700.00	No	
San Juan Unified School District, Area 6	\$700.00	No	
San Juan Unified School District, Area 7	\$700.00	No	

# CANDIDATE STATEMENT COST

Cities	Cost	Shared District	Word/Paragraph Limit
City of Citrus Heights, District 2	\$500.00	No	200 words 5 paragraphs
City of Citrus Heights, District 4	\$500.00	No	
City of Citrus Heights, District 5	\$500.00	No	
City of Elk Grove, Mayor	\$1400.00	No	
City of Elk Grove, District 2, Councilmember	\$650.00	No	
City of Elk Grove, District 4, Councilmember	\$650.00	No	
City of Folsom, District 1, Councilmember	\$450.00	No	
City of Folsom, District 3, Councilmember	\$450.00	No	
City of Folsom, District 5, Councilmember	\$450.00	No	
City of Galt, Councilmember	\$550.00	No	
City of Isleton, Councilmember	\$450.00	No	
City of Rancho Cordova, Councilmember	\$800.00	No	
Community Services Districts	Cost	Shared District	Word/Paragraph Limit
Cosumnes Community Services District, Division 2	\$650.00	No	200 words 5 paragraphs
Cosumnes Community Services District, Division 5	\$650.00	No	
Rancho Murieta Community Services District	\$450.00	No	
San Juan Water District, Division 1	\$600.00	Yes	
San Juan Water District, Division 3	\$600.00	No	
San Juan Water District, Division 5	\$600.00	No	
Fire Protection Districts	Cost	Shared District	Word/Paragraph Limit
Courtland Fire Protection District	\$450.00	No	200 words 5 paragraphs
Delta Fire Protection District	\$450.00	No	
Herald Fire Protection District	\$450.00	No	
Pacific Fruitridge Fire Protection District	\$550.00	No	
River Delta Fire Protection District	\$450.00	No	
Sacramento Metro Fire Protection District, Division 1	\$850.00	Yes	
Sacramento Metro Fire Protection District, Division 3	\$850.00	No	
Sacramento Metro Fire Protection District, Division 7	\$850.00	No	
Sacramento Metro Fire Protection District, Division 9	\$850.00	No	
Walnut Grove Fire Protection District	\$450.00	No	
Wilton Fire Protection District	\$450.00	No	

# CANDIDATE STATEMENT COST

<b>Municipal Utility Districts</b>	<b>Cost</b>	<b>Shared District</b>	<b>Word/Paragraph Limit</b>
Sacramento Municipal Utility District, Ward 3	\$1550.00	No	200 words 5 paragraphs
Sacramento Municipal Utility District, Ward 4	\$1550.00	No	
Sacramento Municipal Utility District, Ward 6	\$1550.00	No	
Sacramento Municipal Utility District, Ward 7	\$1550.00	No	
<b>Flood Control Districts</b>	<b>Cost</b>	<b>Shared District</b>	<b>Word/Paragraph Limit</b>
American River Flood Control District	\$1450.00	No	200 words 5 paragraphs
<b>Recreation and Park Districts</b>	<b>Cost</b>	<b>Shared District</b>	<b>Word/Paragraph Limit</b>
Arcade Creek Recreation and Park District	\$550.00	No	200 words 5 paragraphs
Arden Manor Recreation and Park District	\$450.00	No	
Arden Park Recreation and Park District	\$450.00	No	
Cordova Recreation and Park District, District 1	\$550.00	No	
Cordova Recreation and Park District, District 2	\$550.00	No	
Cordova Recreation and Park District, District 5	\$550.00	No	
Fair Oaks Recreation and Park District	\$650.00	No	
Fulton-El Camino Recreation and Park District	\$550.00	No	
North Highlands Recreation and Park District	\$600.00	No	
Orangevale Recreation and Park District	\$650.00	No	
Rio Linda-Elverta Recreation and Park District	\$550.00	No	
Southgate Recreation and Park District, Division 1	\$550.00	No	
Southgate Recreation and Park District, Division 3	\$550.00	No	
Southgate Recreation and Park District, Division 4	\$550.00	No	
<b>Resource Conservation Districts</b>	<b>Cost</b>	<b>Shared District</b>	<b>Word/Paragraph Limit</b>
Florin Resource Conservation District	\$2200.00	No	200 words 5 paragraphs

# CANDIDATE STATEMENT COST

Water and Irrigation Districts	Cost	Shared District	Word/Paragraph Limit
Carmichael Water District, Director, Division 1	\$450.00	No	200 words 5 paragraphs
Carmichael Water District, Director, Division 3	\$450.00	No	
Carmichael Water District, Director, Division 5	\$450.00	No	
Citrus Heights Water District, Director, Division 2	\$550.00	No	
Citrus Heights Water District, Director, Division 3	\$550.00	Yes	
Del Paso Manor Water District, Director	\$450.00	No	
El Dorado Irrigation District, Division 4	\$450.00	Yes	
Fair Oaks Water District, Director, Division 1	\$500.00	No	
Fair Oaks Water District, Director, Division 2	\$500.00	No	
Fair Oaks Water District, Director, Division 3	\$500.00	No	
Florin County Water District, Director	\$450.00	No	
Galt Irrigation District, Director, Division 1	\$450.00	No	
Galt Irrigation District, Director, Division 2	\$450.00	No	
Galt Irrigation District, Director, Division 4	\$450.00	No	
Galt Irrigation District, Director, Division 5	\$450.00	No	
Rio Linda/Elverta Community Water District, Director	\$500.00	No	
Sacramento Suburban Water District, Director, Division 2	\$600.00	No	
Sacramento Suburban Water District, Director, Division 3	\$600.00	No	
Sacramento Suburban Water District, Director, Division 4	\$600.00	No	
Sacramento Suburban Water District, Director, Division 5	\$600.00	No	

# CANDIDATE STATEMENT GUIDELINES

Candidates are required to type their candidate statement. Your candidate statement will be printed as submitted and in the format prescribed by Elections Code § 13307. Candidate statements that are not in compliance with the requirements and format as described in the Candidate Guide will be reformatted and set in uniform type by the elections official.

## *Notice to Candidates*

*The format of your statement may need to be changed by the elections official to accommodate the printing requirements of the County Voter Information Guide.*

## **Contents**

The candidate statement may contain the name, and occupation of the candidate and a brief description, not to exceed the amount of maximum words and paragraphs for that office, of the candidate's education and qualifications expressed by the candidate.

The candidate statement must be written in the first person.

**Example:** "My name is John Smith and I have lived in Sacramento for 40 years. I am a successful business owner, community volunteer..."

## **Format**

The statement should be typewritten, double-spaced and in standard paragraph style. Any candidate statement that is not in conformance with the guidelines will need to be retyped by the candidate or their authorized representative using the computer in our lobby.

The format shall conform to the following guidelines:

### **DO NOT USE:**

- Bullets, stars or asterisks
- Bolding
- Italics
- Underlining
- All capital letters (with the exception of acronyms or abbreviations)
- Tables
- Lists (a number of connected items or names written or printed consecutively, typically one below the other)
- Formatting requiring indentation

The California Elections Code intends for uniformity and appearance of the candidate statements. By preparing your candidate statement in accordance with the above guidelines, each candidate statement will be uniformly printed and allowed the same amount of space in the County Voter Information Guide. The elections official bears no responsibility for the correct typesetting of statements that must be reformatted due to not conforming to the requirements, guidelines or word and paragraph limit as stated in this guide.

# CANDIDATE STATEMENT REQUIREMENTS

Check your statement for errors in spelling, punctuation and grammar. No responsibility or liability is assumed by Sacramento County Voter Registration and Elections for errors in spelling, punctuation or grammar, etc.; the statement is entirely the candidate's responsibility.

## **Candidate Statement Form**

The Candidate Statement Form is available on our website and must be completed prior to filing. On this form, candidates will indicate whether or not they elect to file a candidate statement and will submit the printed text of the statement if they choose to file one. While the form provided is not mandatory, our office highly recommends that you use it as a template for your Candidate Statement if you want your statement published in our County Voter Information Guide.

## **Restrictions**

The candidate statement shall not include the political party affiliation of the candidate nor membership or activity in partisan political organizations. Candidate photographs are not permitted.

Candidate statements should be about the candidate's own personal background and qualifications and shall not in any way make reference to other candidates or their qualifications, character or activities. Moreover, no statement shall contain any demonstrably false, slanderous or libelous statements or any obscene or profane language.

## **Maximum Amount of Words and Paragraphs**

Your candidate statement shall not exceed the maximum amount of words and paragraphs as specified on the previous page. If your statement exceeds the maximum amount of words, the elections official will remove words starting at the end of the statement until the word count is correct. If your statement exceeds the maximum amount of paragraphs, the elections official will combine paragraphs starting at the end of the statement until the paragraph count is correct.

## **Permission**

If you use someone else's name in your statement, you must file with your statement, an original letter from them stating they are giving you permission to use their name in this manner. Letters must be signed and dated.

## **Endorsements**

Statements containing endorsements must be accompanied by a written authorization letter(s) from the person(s) and/or organization(s) offering the endorsement at the time your statement is submitted. Letters must be signed and dated.

**Example A:** "...I am endorsed by County Supervisor John Doe, Senator Jane Smith and the Sacramento League of Women Voters."

In Example A, the elections office would require an email, facsimile or copy of the letter of endorsement from Supervisor Doe, Senator Smith and the Sacramento League of Women Voters to allow these endorsements to be printed.

**Example B:** "...I am endorsed by Police, Firefighters, nurses and teachers throughout Sacramento County."  
In Example B, the elections office would not require verification of the endorsement because the statement does not identify a specific individual or organization.

# CANDIDATE STATEMENT REQUIREMENTS

The following checklist is provided to assist candidates with identifying errors that may prevent a statement from being printed as intended in the County Voter Information Guide:

1. Is your statement typed on the form provided by the elections office?  Yes  No
2. Is your statement written in the first person?  Yes  No
3. Does your statement contain equal to or less than the maximum amount of words and paragraphs as permitted?  Yes  No
4. Is your statement free of unusual spacing?  Yes  No
5. Is your statement free of any formatting requiring indentation?  Yes  No
6. Is your statement free of bullets, stars, asterisks, bolding, italics, underlining, tables and/or lists?  Yes  No
7. Is your statement free of references, direct or implied, to any other candidate or officeholder including their qualifications, character or activities?  Yes  No
8. Is your statement free of any reference to your political affiliation or partisan political activity?  Yes  No
9. Is your statement free of any false information or information that may be deemed as slanderous or libelous?  Yes  No
10. Is your statement limited to your own personal background, education, qualifications and platform upon which you will run?  Yes  No
11. If your statement contains endorsements, do you have documentation to present from the individual(s) or specific organization(s) endorsing you?  Yes  No
12. If your statement references another person's name, do you have documentation to present from the individual(s) stating they give you permission to use their name in this manner?  Yes  No

If you answered "No" to any of the questions above, your candidate statement may contain content that is prohibited by California Elections Code or election official's policy.

# CANDIDATE STATEMENT COUNTING OF WORDS

These are the guidelines utilized by the elections official in determining the number of words submitted on any document (such as the candidate statement) whose content is limited by statute. Elections Code § 9

- Punctuation:** Punctuation is not counted.
- Proper Nouns:** All proper nouns shall be considered as one word.  
**Example A:** John Smith = one word
- Geographical Names:** All geographical names shall be counted as one word. Areas that have political boundaries with an elected or appointed board are considered geographic areas by this office.  
**Example A:** County of Sacramento = one word  
**Example B:** Twin Rivers Unified School District = one word
- Abbreviations:** Each abbreviation for a word, phrase, or expression shall be counted as one word.  
**Example A:** PTA = one word
- Hyphenations:** Hyphenated words that appear in any generally available standard reference dictionary shall be considered as one word. Each part of all other hyphenated words shall be counted as separate words.  
**Example A:** Re-election = one word  
**Example B:** Re-elect = two words
- Dates:** Numbers shall be counted as one word. Dates containing both numerical and alphabetical characters will be counted separately when the date is spelled out.  
**Example A:** 01/01/2016 = one word  
**Example B:** January 1, 2020 = two words
- Numbers:** Any number consisting of a digit or digits shall be counted as one word.  
**Example A:** One = one word  
**Example B:** One hundred = two words  
**Example C:** 100 = one word
- Telephone Numbers:** Telephone numbers shall be counted as one word.  
**Example A:** (916) 555-5555 = one word
- Internet Website and Email Addresses:** Internet website and email addresses shall be counted as one word.  
**Example A:** tsmithpp@gmail.com = one word  
**Example B:** www.tsmith.voteforme.com = one word



# COUNTY OF SACRAMENTO VOTER REGISTRATION AND ELECTIONS

Candidate Statement Cover Sheet

Election Date: November 8, 2022

Name of Candidate \_\_\_\_\_

Office Sought and District Number, if applicable \_\_\_\_\_

Estimated Cost of Statement: \$ \_\_\_\_\_

Full Term

Short Term

**Information to Candidates:** Your statement may contain your name, and occupation and a brief description of your qualifications and education. Candidates are required to type their statements. Your statement will be printed exactly as submitted, and in the format prescribed by Elections Code §13307. Statements that are not in compliance with the requirements and format as described in the Candidate Guide will be reformatted and set in uniform type by the Elections Official.

**Content:**

- Be accurate. **Statements will be printed as submitted.** Spelling, punctuation and grammatical errors **will not** be corrected by the Elections office; therefore, all statements should be carefully checked before submission.
- Elections Code §13308 restricts any candidate statement to a recitation of the candidate’s own personal background and qualifications, and prohibits any reference to other candidates for the office sought or to another candidate’s qualifications, character, or activities.
- Only a cursory review of the candidate’s statement will be done at the time of filing to ensure that the statement is acceptable in content and formatting. If a candidate statement is filed that is not in compliance with the Elections Code, the Elections Official may strike any language not in compliance.

**Word/Paragraph Count:**

- Candidates for Superior Court Judge, County Offices, Special Districts, School Districts and Cities are limited to **200 words** and **5 paragraphs**.
- Candidates for U.S. Representative in Congress, State Senator and Member of the State Assembly are limited to **250 words** and **6 paragraphs**.
- Candidates for Sacramento County Board of Education are limited to **400 words** and **8 paragraphs**.

**Size and Format:**

- Statements will be printed in type of uniform size and darkness, and with uniform spacing.
- Statements must be submitted left justified and in block format. No indentations are permitted.
- Statements will be printed in Arial font.

**Endorsements:**

- Statements containing endorsements, must be accompanied by written authorization letter(s) from the person(s) and/or organization(s) offering the endorsement, at the time your statement is submitted. Letters must be signed and dated.

**Permission:**

- If you use someone else’s name in your statement, you must file with your statement, an original letter from them stating that they are giving you permission to use their name in this manner. Letters must be signed and dated.
- If someone else files your statement, you must file with your statement, an original letter of authorization stating that you give that person permission to submit your statement and make any changes needed. Letter must be signed and dated by the candidate.

**Submittal:**

- Candidate statements must be typed using the template provided on the following page.
- The statement and permission(s) must be filed at the time you file your Declaration of Candidacy. EC §13307(a)(2)
- Once the statement has been filed, it may not be changed by the candidate.

**Public Examination:**

- Elections Code §13313 allows for a ten-day public examination period of all candidate statements prior to submittal for printing in the County Voter Information Guide. During this period, the Elections Official, or any voter of the jurisdiction in which the election is being held, may seek a writ of mandate or an injunction requiring any or all of the material in the candidate statement to be amended or deleted.

YES, I will file a candidate statement – type your statement on the template provided.

In the event there is no opposition for this contest, I wish to withdraw this candidate statement. (optional)

NO, I will not file a candidate statement.

Date: \_\_\_\_\_ Signature of Candidate: \_\_\_\_\_

# COUNTY OF SACRAMENTO VOTER REGISTRATION AND ELECTIONS

## Candidate Statement Form

- **INSTRUCTIONS TO CANDIDATES:** Use the template below to prepare your candidate statement. When finished, print both pages to file your statement.
- The information in the “**TYPE NAME**” and “**OCCUPATION**” fields below will be printed in the candidate statement area of the County Voter Information Guide exactly as it appears below.
- The “**OCCUPATION**” field in the candidate statement is optional and not restricted in the same manner as the ballot designation that appears underneath the candidate’s name on the Official Ballot, therefore it may be different than the candidate’s ballot designation.
- If a candidate does not list an occupation on the candidate statement form that field will appear blank in the County Voter Information Guide.

\_\_\_\_\_  
**TYPE NAME:**

\_\_\_\_\_  
**OFFICE SOUGHT AND DISTRICT NUMBER, IF APPLICABLE**

\_\_\_\_\_  
**OCCUPATION:**

**QUALIFICATIONS:**

Sample

I have prepared the above candidate statement (pursuant to Elections Code §13307) that is to be printed in the County Voter Information Guide and mailed to each registered voter who is eligible to vote for me. I understand that Sacramento County is mandated under the Voting Rights Act to provide materials and information in English, Spanish, Chinese, and Vietnamese. I understand that the amount written on the previous page is an estimated cost to print in English, Spanish, Chinese and Vietnamese. There is no refund in the event of County Voter Information Guide delivery delays.

**Date:** \_\_\_\_\_ **Signature of Candidate:** \_\_\_\_\_

<b>OFFICIAL USE ONLY</b>	Amount Paid: _____	1 <sup>st</sup> ✓	2 <sup>nd</sup> ✓	Endorsements needed?
	Check No.: _____ <input type="checkbox"/> Copy of Check in File	Number of Paragraphs: _____ / _____		<input type="checkbox"/> Yes <input type="checkbox"/> No

# CODE OF FAIR CAMPAIGN PRACTICES

## **Purpose**

The purpose in creating the Code of Fair Campaign Practices is to give voters guidelines in determining fair play and to discuss issues instead of untruths or distortions.

## **Code of Fair Campaign Practices Form**

The Code of Fair Campaign Practices Form is an optional form that will be provided during the nomination period.

## **Voluntary**

In no event shall a candidate for public office be required to subscribe to or endorse the code.

## **When to File**

File the form with your other nomination paperwork. You may file this form at a later date. The elections office will accept it any time up to Election day.

## **Public Record**

All Code of Fair Campaign Practices forms filed by candidates will be available for public inspection at the elections office until 30 days after the election. Every code subscribed to by a candidate for public office is a public record open for public inspection. Elections Code §20442

**The provisions of the code and a sample copy of the form are provided on the following page for your information.**



**California Secretary of State**  
**CODE OF FAIR CAMPAIGN PRACTICES**  
 (Elections Code § 20440)

There are basic principles of decency, honesty, and fair play which every candidate for public office in the State of California has a moral obligation to observe and uphold in order that, after vigorously contested but fairly conducted campaigns, our citizens may exercise their constitutional right to a free and untrammelled choice and the will of the people may be fully and clearly expressed on the issues.

THEREFORE:

- (1) I SHALL CONDUCT my campaign openly and publicly, discussing the issues as I see them, presenting my record and policies with sincerity and frankness, and criticizing without fear or favor the record and policies of my opponents or political parties that merit this criticism.
- (2) I SHALL NOT USE OR PERMIT the use of character defamation, whispering campaigns, libel, slander, or scurrilous attacks on any candidate or his or her personal or family life.
- (3) I SHALL NOT USE OR PERMIT any appeal to negative prejudice based on a candidate's actual or perceived race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, age, sexual orientation, sex, including gender identity, or any other characteristic set forth in Section 12940 of the Government Code, or association with another person who has any of the actual or perceived characteristics set forth in Section 12940 of the Government Code.
- (4) I SHALL NOT USE OR PERMIT any dishonest or unethical practice that tends to corrupt or undermine our American system of free elections, or that hampers or prevents the full and free expression of the will of the voters including acts intended to hinder or prevent any eligible person from registering to vote, enrolling to vote, or voting.
- (5) I SHALL NOT coerce election help or campaign contributions for myself or for any other candidate from my employees.
- (6) I SHALL IMMEDIATELY AND PUBLICLY REPUDIATE support deriving from any individual or group that resorts, on behalf of my candidacy or in opposition to that of my opponent, to the methods and tactics that I condemn. I shall accept responsibility to take firm action against any subordinate who violates any provision of this code or the laws governing elections.
- (7) I SHALL DEFEND AND UPHOLD the right of every qualified American voter to full and equal participation in the electoral process.

I, the undersigned, candidate for election to public office in the State of California or treasurer or chairperson of a committee making any independent expenditures, hereby voluntarily endorse, subscribe to, and solemnly pledge myself to conduct my campaign in accordance with the above principles and practices.

**John Smith**

*John Smith*

Print Name

Signature

mm/dd/yy

Title of Office, District or Area, if applicable

Date

Office

# STATEMENT OF ECONOMIC INTERESTS 700 FORM

This form is used for disclosure of certain personal financial interests under the Political Reform Act's conflict of interest rules. All information required to be disclosed per the Conflict of Interest Code for the office sought during the 12 months prior to the nomination deadline must be reported.

Every candidate is required to file a Statement of Economic Interests (Form 700). A statement is not required if the candidate filed a statement for the same jurisdiction within 60 days before filing a Declaration of Candidacy.

## **What is Disclosed**

The candidate's investments, interests in real property and any income received during the immediately preceding 12 months.

## **When to File**

The Form 700 is to be completed and filed prior to the deadline to file a Declaration of Candidacy.

## **Where to File**

The original Form 700 is filed with the elections office.

**For technical questions regarding completion of the Form 700, please contact:**

## **Fair Political Practices Commission**

1102 Q Street, Suite 3000  
Sacramento, CA 95811  
(866) 275-3772  
advice@fppc.ca.gov  
www.fppc.ca.gov

STATEMENT OF ECONOMIC INTERESTS  
COVER PAGE  
A PUBLIC DOCUMENT

Please type or print in ink.

NAME OF FILER (LAST) Smith (FIRST) John (MIDDLE)

1. Office, Agency, or Court

Agency Name (Do not use acronyms)  
Natomas Unified School District  
Division, Board, Department, District, if applicable \_\_\_\_\_ Your Position  
Governing Board Member

► If filing for multiple positions, list below or on an attachment. (Do not use acronyms)

Agency: \_\_\_\_\_ Position: \_\_\_\_\_

2. Jurisdiction of Office (Check at least one box)

- State
- Multi-County \_\_\_\_\_
- City of \_\_\_\_\_
- Judge, Retired Judge, Pro Tem Judge, or Court Commissioner (Statewide Jurisdiction)
- County of Sacramento
- Other \_\_\_\_\_

3. Type of Statement (Check at least one box)

- Annual: The period covered is January 1, 2019, through December 31, 2019.
- Leaving Office: Date Left \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ (Check one circle.)
- or-
- The period covered is \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_, through December 31, 2019.
- Assuming Office: Date assumed \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_
- The period covered is January 1, 2019, through the date of leaving office.
- or-
- The period covered is \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_, through the date of leaving office.
- Candidate: Date of Election Nov. 3, 2020 and office sought, if different than Part 1: \_\_\_\_\_

4. Schedule Summary (must complete) ► Total number of pages including this cover page: 1

Schedules attached

- Schedule A-1 - Investments – schedule attached
- Schedule C - Income, Loans, & Business Positions – schedule attached
- Schedule A-2 - Investments – schedule attached
- Schedule D - Income – Gifts – schedule attached
- Schedule B - Real Property – schedule attached
- Schedule E - Income – Gifts – Travel Payments – schedule attached

-or- **None - No reportable interests on any schedule**

5. Verification

MAILING ADDRESS STREET CITY STAT ZIP CODE  
 (Business or Agency Address Recommended - Public Document)  
12345 Riverdale Way Sacramento CA 95834  
 DAYTIME TELEPHONE NUMBER EMAIL ADDRESS  
( 916 ) 5555555 johnsmith123vote4me@yahoo.com

I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information contained herein and in any attached schedules is true and complete. I acknowledge this is a public document.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date Signed xx/xx/2020 Signature John Smith  
(month, day, (File the originally signed paper statement with your filing official.)

# WRITE-IN CANDIDACY

The Statement of Write-In Candidacy form and Nomination Papers shall be available from the Registrar of Voters' office beginning September 12, 2022 through October 25, 2022.

## **No Write- In Candidates For Voter Nominated Offices**

Notwithstanding any other provision of law, a person may not be a write-in candidate at the general election for a voter-nominated office Elections Code § 8606

Every person who desires to be a write-in candidate of an election and counted for a particular office shall file a statement of write-in candidacy that contains the following information. Elections Code § 8600

- Candidate's name
- Residence address
- A declaration stating that they are a write-in candidate
- The title of the office for which they are running for
- The date of the election
- For any of the offices described in Elections Code § 13.5, a statement that the candidate meets the statutory and constitutional requirements for that office as described in that section

## **Signers of Nomination Papers**

Signers of nomination papers for write-in candidates shall be voters in the district or political subdivision in which the candidate is to be voted on.

Refer to the Summary of Qualifications for signature requirements for certain offices.

## **Filing Fees**

No fee shall be required of a write-in candidate.

## **Candidate Statement**

Write-in candidates may not file a candidate statement.

## **Ballot Designation**

Write-in candidates may not file a Ballot Designation Worksheet.

## **Qualified Write-Ins**

The California Administrative Code, Title 2, Division 7, Article 7, §§ 20100 - 20105, specifies the requirements for the counting of write-in votes.

# CAMPAIGN DISCLOSURE FORMS

The Political Reform Act requires all candidates for state and local elective office, all state and local elected officeholders, proponents of state ballot measures and committees supporting or opposing state and local candidates and ballot measures, to file campaign statements disclosing contributions received and expenditures made.

The statutory requirements of the Political Reform Act are now contained in Government Code § 81000 et seq. Information and assistance relating to campaign reporting obligations under the Political Reform Act may be obtained from the elections office or from the Fair Political Practices Commission.

## **Candidate/Committee Filing Responsibilities**

All candidates are required to file campaign disclosure statements. Candidates for federal offices are subject to federal disclosure requirements and should contact the Federal Election Commission for more information.

It is the responsibility of the candidates and/or committees to be aware of and to file the required campaign disclosure statements in a correct and timely manner.

## **Where to File**

The location in which disclosure statements are to be filed depends entirely upon the office that the candidate is seeking or the jurisdiction in which the committee is active.

## **When to File**

Refer to the FPPC Filing Schedule deadlines on the following 2 pages.

## **Electronic Filing for Local Candidates/Committees**

Sacramento County Voter Registration and Elections requires all candidates and committees that receive contributions or make expenditures totaling more than \$1,000 in a calendar year, to electronically file campaign statements. The County, in partnership with NetFile, now has a web-based data entry filing system that allows candidates and committees to electronically create and submit campaign disclosure statements.

Visit [elections.saccounty.gov](http://elections.saccounty.gov) and click on the Candidate and Campaign Services tab, then Campaign Finance Information. For technical questions, State and Local candidates should contact FPPC and Federal candidates should contact the FEC.

## **Fair Political Practices Commission**

1102 Q Street, Suite 3000  
Sacramento CA 95811  
(866) 275-3772  
[advice@fppc.ca.gov](mailto:advice@fppc.ca.gov)

## **Federal Election Commission**

1050 First Street, NE  
Washington, DC 20463  
(800) 424-9530

## Fair Political Practices Commission

### Filing Schedule for Candidates and Controlled Committees for Local Office Who Will be Voted Upon at the November 8, 2022 Election

Deadline	Period	Form	Notes
Aug 1, 2022 Semi-Annual	* – 6/30/22	<a href="#">460</a>	<ul style="list-style-type: none"> <li>All committees must file this statement.</li> </ul>
Within 24 Hours Contribution Reports	8/10/22 – 11/8/22	<a href="#">497</a>	<ul style="list-style-type: none"> <li>File if a contribution of \$1,000 or more in the aggregate is received from a single source.</li> <li>File if a contribution of \$1,000 or more in the aggregate is made to or in connection with <i>another</i> candidate or measure being voted upon November 8, 2022.</li> <li>The recipient of a non-monetary contribution of \$1,000 or more in the aggregate must file a Form 497 within 48 hours from the time the contribution is received.</li> <li>File by personal delivery, e-mail, guaranteed overnight service, or fax. The committee may also file online, if available.</li> </ul>
Sep 29, 2022 1 <sup>st</sup> Pre-Election	7/1/22 – 9/24/22	<a href="#">460</a> or <a href="#">470</a>	<ul style="list-style-type: none"> <li>Each candidate listed on the ballot must file Form 460 or Form 470 (see below).</li> </ul>
Oct 27, 2022 2 <sup>nd</sup> Pre-Election	9/25/22 – 10/22/22	<a href="#">460</a>	<ul style="list-style-type: none"> <li>All committees must file this statement.</li> <li>File by personal delivery or guaranteed overnight service. The committee may also file online, if available.</li> </ul>
Jan 31, 2023 Semi-Annual	10/23/22 – 12/31/22	<a href="#">460</a>	<ul style="list-style-type: none"> <li>All committees must file Form 460 unless the committee filed termination Forms 410 and 460 before December 31, 2022.</li> </ul>

#### Additional Notes:

- **\*Period Covered:** The period covered by any statement begins on the day after the closing date of the last statement filed, or January 1, if no previous statement has been filed.
- **Local Ordinance:** Always check on whether additional local rules apply.
- **Deadline Extensions:** Deadlines are extended when they fall on a Saturday, Sunday, or an official state holiday. This extension does not apply to a 24-Hour/10-Day Contribution Report (Form 497) that is due the weekend before the election, and this extension never applies to any 24-Hour/10-Day Independent Expenditure Report (Form 496). Such reports must be filed within 24 hours, regardless of the day of the week.
- **Method of Delivery:** All paper filings may be filed by first class mail unless otherwise noted. A paper copy of a statement may not be required if a local agency requires online filing pursuant to a local ordinance.
- **Form 501:** All candidates must file Form 501 (Candidate Intention Statement) before soliciting/receiving contributions.
- **Form 460:** Candidates who have raised/spent \$2,000 or more file the Form 460. The Form 410 (Statement of Organization) must also be filed once \$2,000 or more has been raised/spent.

[www.fppc.ca.gov](http://www.fppc.ca.gov)

Email Advice:  
[advice@fppc.ca.gov](mailto:advice@fppc.ca.gov)

Phone Advice:  
1-866-ASK-FPPC

Campaign Filing Schedule

01 Local Candidate 2022 – 042822

Page 1 of 2

## Fair Political Practices Commission

- **Form 470:** Candidates who do not raise or spend \$2,000 or more (or anticipate raising or spending \$2,000 or more) in 2022 and do not have an open committee may file Form 470 on or before September 29, 2022. If, later during the calendar year, the candidate raises or spends \$2,000 or more, a Form 470 Supplement and a Form 410 must be filed.
- **Independent Expenditures:** Committees making independent expenditures totaling \$1,000 or more to support or oppose other candidates or ballot measures also file:
  - **Form 496:** This form is due within 24 hours if made in the 90-day, 24-hour reporting period of the candidate's or measure's election. Refer to the applicable filing schedule. Form 496 is filed with the filing officer in the jurisdiction of the affected candidate or measure.
  - **Form 462:** This verification form must be e-mailed to the FPPC within 10 days. Once the California Access Replacement System (CARS) system is live, this report will be eliminated, and the information captured on other reports.
- **After the Election:** Reporting requirements will depend on whether the candidate is successful and whether a campaign committee is open. See [Campaign Disclosure Manual 2](#) for additional information.
- **Public Documents:** All statements and reports are public documents.
- **Resources:** Campaign manuals and other instructional materials are available on the [Campaign Rules](#) page. Or, visit [www.fppc.ca.gov](http://www.fppc.ca.gov) > Learn > Campaign Rules.

# BASIC FILING GUIDELINES

## **Form 501 - Candidate Intention Statement**

**Who:** All Candidates

**When:** Before raising or spending any money, including personal funds

**Where:** Local filing officer

Raise or Spend  
UNDER \$2,000

Raise or Spend  
OVER \$2,000

## **Form 470 - Campaign Statement Short Form**

**Who:** Candidates who do not intend to raise or spend \$2,000 or more for their campaign, and do not have an open committee

**When:** Anytime, but no later than the date the first pre-election statement is due. The statement covers the entire year

**Where:** Local filing officer

## **Form 410 - Statement of Organization**

**Who:** Candidates and organizations who raise or spend \$2,000 or more

**When:** Anytime, but required to be filed within 10 days of reaching \$2,000 in contributions or expenditures (or within 24 hours if \$2,000 is reached in the final 16 days before Election Day)

**Where:** Original and copy to Secretary of State, one copy to the local filing officer

## **Form 470 - Supplemental**

**Who:** Candidate who filed Form 470, but subsequently raised or spent \$2,000 or more for their campaign

**When:** Within 48 hours of raising or spending \$2,000 or more

**Where:** Secretary of State, local filing officer and with each candidate seeking the same office

## **Form 460 - Campaign Statement**

**Who:** All campaign committees formed by filing a Form 410 and who have raised/spent \$2,000 or more

**When:** Must be filed according to the applicable schedules. Refer to the previous pages for filing schedule

**Where:** Original and one copy to the local filing officer

# CAMPAIGN DISCLOSURE FORMS

## Form 410 - Statement of Organization

**What** This form is used when any individual, officeholder, candidate, group of individuals, organization, or any other entity receives contributions totaling \$2,000 or more during a calendar year.

The name for all state and local committees established for an election held after January 1, 2009, must include the candidate's name, office sought and year of the election as part of the committee name. Example: "Smith for Name of District 20xx".

Also, there will be a fee of \$50 payable to the Secretary of State upon filing of the form 410.

**When** The initial 410 Form can be filed prior to raising or spending \$2,000 and then amended within 10 days of reaching the \$2,000 threshold. The Secretary of State will issue the identification number for your campaign committee. Form 410 is filed with the Secretary of State in order to create a committee, to amend any information, and to terminate a committee.

**Where** The original and one copy with the Secretary of State's Political Reform Division and one copy with the County Elections Official.

**Who** All candidates who receive or spend \$2,000 or more on their campaign.

## Form 460 - Recipient Committee Campaign Statement

**What** This form is used when any individual, officeholder, candidate, group of individuals, organization, or any other entity receives contributions totaling \$2,000 or more during a calendar year. The form identifies the name of the committee and provides public information regarding the committee's purpose.

Local candidates file this form with the County Elections Official only (not the Secretary of State)

**When** Must be filed according to the applicable schedules.

**Where** The original with the County Elections Official.

**Who** All candidates who have filed Form 410 and have raised or spent \$2,000 or more in a calendar year.

## Form 470 - Candidate Campaign Statement (short form)

**What** This form is used when a candidate does not have a controlled committee and does not anticipate raising or spending \$2,000 or more in a calendar year.

Candidates who initially file the Form 470 and subsequently receive contributions or expenditures totaling \$2,000 or more are required to file a Form 470 supplement within 48 hours of reaching the \$2,000 limit.

**When** Must be filed no later than the deadline for the first required campaign disclosure statement.

**Where** The original with the County Elections Official.

**Who** All candidates who do not plan on spending or raising more than \$2,000 on their campaign in a calendar year.

Visit [www.fppc.ca.gov](http://www.fppc.ca.gov) for campaign rules, forms and manuals.

# CAMPAIGN DISCLOSURE FORMS

## Form 496 - 24-hour Independent Expenditure Report

**What** This form is used when State or local committees make an independent expenditure that total \$1,000 or more in the 90 days before an election.

Local candidates file this form with the County Elections Official only (not the Secretary of State)

**When** Must be filed within 24 hours from making the expenditure(s) of \$1,000 or more.

**Where** The form must be filed with the County Elections Official by fax, guaranteed overnight delivery, personal delivery, email or electronic submission.

**Who** All candidates who make an expenditure of \$1,000 or more in the 90 days before an election.

## Form 497 - 24-hour Contribution Report

**What** This form is used when State or local committees make or receive contributions that total in the aggregate \$1,000 or more in the 90 days before an election.

Local candidates file this form with the County Elections Official only (not the Secretary of State)

**When** Must be filed within 24 hours from the receipt of \$1,000 or more in aggregate from a single source or if you contribute \$1,000 or more to another candidate or committee.

If a non-monetary contribution is received in excess of \$1,000, the filing deadline is extended to 48 hours from receipt.

**Where** The form must be filed with the County Elections Official by fax, guaranteed overnight delivery, personal delivery, email or electronic submission.

**Who** All candidates who give or receive \$1,000 or more to or from a single source in the 90 days before an election.

## Form 501 - Candidate Intention Statement

**What** This form is used for declaring the formation of a financial campaign.

**When** Must be filed prior to the solicitation or receipt of any contribution or expenditure, including any personal funds, used for the election. A new form 501 must be filed for each election, even if a candidate is running for re-election.

**Where** Local candidates file this form with the County Elections Official.

State candidates file this form with the filing officer who receives the candidate's original campaign disclosure statements.

**Who** All candidates who intend to raise money on behalf of their campaign.

Visit [www.fppc.ca.gov](http://www.fppc.ca.gov) for campaign rules, forms and manuals.

# BALLOT ORDER AND ROTATION

## Randomized Alphabet Drawing

The Secretary of State and county elections office shall conduct a drawing of letters of the alphabet, the result of which shall be known as a randomized alphabet drawing.

The county randomized alphabet drawing shall be used only to arrange the names of the candidates when the Assembly and Senate district includes more than one county.

## Time/Date of Random Alphabet Drawing

A drawing will take place for each election commencing at 11:00 a.m., 82 days before the election by Secretary of State and the county elections office.

Rules for Candidate Rotations in Sacramento County:

Office	Rotation Rules
Statewide Offices	Candidate rotation by Assembly District and the rotation number is equal to the Assembly District number.  State Random Alphabet is applied.
Congressional	Candidate rotation by the Assembly Districts that are within the Congressional district. Rotation Number is determined by the number of Assembly Districts.  State Random Alphabet is applied.
Board of Equalization	Candidate rotation by the Assembly Districts that are within the Board of Equalization district. Rotation Number is determined by the Assembly Districts.  State Random Alphabet is applied.
State Senate & Assembly	Candidates do not rotate.  If the State Senate or Assembly District is in more than one county, the County Random Alphabet is applied. If the State Senate or Assembly District is wholly contained within the County, the State Random Alphabet is applied.
Countywide Offices	Sacramento County has <b>FIVE</b> Assembly Districts contained in the County, therefore, we rotate by Assembly District. The Rotation Number starts at 1 and increments in order of Assembly District number.  State Random Alphabet is applied.
Offices <u>not</u> Countywide	Candidates do not rotate.  State Random Alphabet is applied.

# ELECTION ACTIVITIES

## **Ballot Return**

After the close of polls on election night, election activities focus on completing necessary procedures, forms and delivering voted ballots and supplies to the Ballot Receiving Centers from all the Vote Centers.

## **Election Results**

Election results for Sacramento County will be available after the close of polls on Election Day, to candidates and the public on the department's website at [elections.saccounty.gov](http://elections.saccounty.gov).

On rare occasions, the government may extend the voting period after 8:00 p.m. delaying the initial release of results. If this occurs, a notice will be posted on our website providing details of the government's actions.

## **Tallying of Votes**

Sacramento County uses a central location for tallying votes. All ballots are tabulated in the Registrar of Voters' office located at 7000 65th Street, Suite A, Sacramento, CA 95823. The tabulation is open to public viewing.

## **Semiofficial Election Results**

Following election night, updated semiofficial results will be posted periodically, both at the elections office and on our website. The schedule of the release of semiofficial results can be obtained by calling (916) 875-6451 or by visiting our website at [elections.saccounty.gov](http://elections.saccounty.gov).

## **Completion of Official Canvass**

A certified statement of election results must be completed within 30 days of the election.

## **Recounts and Challenges**

Following the completion of the official canvass, any voter may, within 5 days, file with the Registrar of Voters a written request for a recount of the votes cast. The request shall specify on behalf of which candidate or position on a measure it is filed. If the particular election is conducted in more than one county, the request for the recount may be filed with the elections official of, and the recount conducted within, any or all of the affected counties. Elections Code § 15620

Requests for recounts for statewide offices and propositions are filed with Secretary of State. Elections Code § 15621

Any voter or campaign committee requesting a recount is required to deposit the costs for recount each day before the counting board commences recount activity. The request may specify the order in which the precincts shall be recounted, and the method of recount. All recount activity shall be conducted publicly.

If the recount reverses the results of the official canvass, all deposits shall be returned. If the results are not reversed, the requestor shall be entitled to a return of funds in excess of the actual costs of conducting the recount. The requestor may terminate the recount at any time. Elections Code §§ 15620, 15621, 15624, 15627

Elections Code § 15640 addresses court-ordered recounts, grounds and probable cause, etc.

# POLITICAL SIGNS

## **Section 5405.3 State Outdoor Advertising Act**

The State Outdoor Advertising Act exempts the placing of Temporary Political Signs from normal outdoor advertising display requirements.

State law directs the Department of Transportation to remove unauthorized Temporary Political Signs and bill the responsible party for their removal. Should you have any questions, comments, or need additional information, please call (916) 654-6473.

You can find the Statement of Responsibility for Temporary Political Signs our website at [elections.saccounty.gov](http://elections.saccounty.gov).

## **Sacramento County Zoning Regulations**

Section 335-03 of the Sacramento County Zoning Code specifies the regulations concerning political signs.

More information can be found by visiting [code-enforcement.saccounty.gov/Pages/Signs.aspx](http://code-enforcement.saccounty.gov/Pages/Signs.aspx) or by contacting the Planning Division of the Department of Community Development.

To file a complaint regarding political signs, call 3-1-1 or (916) 875-4311, or file an online report at [311.saccounty.gov](http://311.saccounty.gov)

# SERVICES AVAILABLE

## **Items available for purchase include:**

- Voter Files
- Walking Lists
- Voting Activity Status Report (formerly the Vote By Mail Subscription)
- Precinct Lists
- Maps

To obtain any of the above mentioned items, please visit [elections.saccounty.gov](http://elections.saccounty.gov), and submit the Application to Access Voter Registration Information. Our office will contact you for payment once your request has been approved.

## **Notice to Candidates**

Vote Centers no longer include the printed Street Index. However, you may order a *Voting Activity Status Report (Election Day)*, and receive these updates electronically, free of charge.

[elections.saccounty.gov/Documents/Application to Access Voter Registration Information.pdf](http://elections.saccounty.gov/Documents/Application%20to%20Access%20Voter%20Registration%20Information.pdf)