



COUNTY OF SACRAMENTO VOTER REGISTRATION AND ELECTIONS

Application to Access Voter Registration Information

For Office Use Only

Date Received: _____
 Approved by: _____
 Date Paid: _____

Name of Person Requesting Data		Name of Organization/Committee/Candidate/Campaign	
Title or Position	Email Address for Electronic File Delivery	Phone Number	
Address (Street Number and Name)		City	State
Business Address		City	State

USE INFORMATION: Use of voter registration files is limited.
YOU MUST COMPLETE PAGE 3 OR YOUR APPLICATION WILL BE DENIED.

What type(s) of organization(s), or committee(s) do you represent?
 Election Candidate Political Scholarly Journalistic Other (specify) _____

Your request must include the following:
Election: Information identifying the California candidate (s), California ballot measure (s), or committee (s) for/against any initiative or referendum measure for which legal publication is made.
Candidate: Information identifying federal, state, or local office.
Political: Documentation establishing affiliation with the political organization on the institution's letterhead stating that the applicant is authorized to receive data.
Scholarly: Letter from the institution (professor, administrator, etc) on the institution's letterhead stating that the applicant is authorized to receive data.
Journalistic: A clear photocopy of press pass.
Other: Permissible use as listed in the California Code of Regulations Title 2, Division 7, Article 1, § 19003.

AGREEMENT: All information furnished on this application is subject to verification.

_____ (initial here)	Applicant and beneficiary, if applicable, hereby agree that the information set forth in the voter registration records will be used for the approved purposes, consistent with state law, as defined by California Elections Code § 2194, California Code of Regulations § 19003, and Government Code § 6254.4.
_____ (initial here)	Applicant and beneficiary, if applicable, further agree not to sell, lease, loan, or deliver possession of the registration information, or a copy thereof, or any portion thereof, in any form or format, to any person, organization, or agency without first submitting a new application and receiving written authorization from the Voter Registration and Elections office to release such registration information.
_____ (initial here)	Applicant and beneficiary, if applicable, agree to maintain information in a secure and confidential manner and notify the Voter Registration and Elections office immediately of any violation or breach.
_____ (initial here)	Applicant and beneficiary, if applicable, understand that it is a misdemeanor for a person in possession of voter registration information to use or permit the use of all or any part of the information for any purpose other than as permitted by law. (California Elections Code § 18109)
_____ (initial here)	Applicant and beneficiary, if applicable, agree to pay to the State of California, as compensation for any unauthorized use of each individual's registration information, an amount equal to the sum of fifty cents (\$.50) multiplied by the number of times each registration record is used by the applicant and/or the beneficiary, if applicable, in an unauthorized manner. (California Code of Regulations § 19001-19009)



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VOTER FILE/ DATA (Electronic Only)	Qty	Price Per File
Option 1: Data File with County of Sacramento Voters <input type="checkbox"/> Countywide <input type="checkbox"/> District _____ District Number _____ Would you like voter history: Yes <input type="checkbox"/> No <input type="checkbox"/> If Yes, how would you like to see the voter history? <input type="checkbox"/> Included with the file (one file) <input type="checkbox"/> As a separate file (two files) If Yes, how many elections: (Maximum of 5) <input type="checkbox"/> Last 5 countywide elections <input type="checkbox"/> Specify election dates for voter history (Maximum of 5): _____		\$80.00
CUSTOM DATA	Qty	
Option 2: Customized Data File <input type="checkbox"/> Walking List <input type="checkbox"/> District _____ District Number _____ <input type="checkbox"/> Printed List * (Up to 6 Consecutive Precincts Only) _____		\$29.00 Electronic / PDF Version *Copy fees apply for printed list
Option 3: Customized Data File (PDMJ001 or PDMR001) List of Precincts <input type="checkbox"/> Countywide <input type="checkbox"/> District _____ District Number _____ <input type="checkbox"/> Other Custom Report / Data Please explain: _____		\$105.00
VOTING ACTIVITY STATUS REPORT- VBM SUBSCRIPTION	Qty	
<input type="checkbox"/> Option 1: Voting Activity Status Report – Election Day <i>PLEASE NOTE: Election Day report is only available by email. You will receive an initial report the evening before the Election. Return updates will only be available on Election Day at 10:00 a.m., 2:00 p.m., and 6:00 p.m.</i>		No Charge
<input type="checkbox"/> Option 2: Voting Activity Status Report – E-45 through completion of canvass (Includes UOCAVA) <input type="checkbox"/> Countywide		\$770.00
<input type="checkbox"/> Option 3: Voting Activity Status Report – 8 Week Subscription (E-29 through completion of canvass) <input type="checkbox"/> Countywide		\$616.00
<input type="checkbox"/> Option 4: Voting Activity Status Report – 4 Week Subscription (E-29 through E-1) <input type="checkbox"/> Countywide		\$308.00
LETTER OF VERIFICATION OF CURRENT RECORDS (Separate letter and fee required for each record searched)	Qty	\$10.00
Checks payable to County of Sacramento. Cash, check or credit card accepted. (YOU MUST COMPLETE PAGE 3 OR YOUR APPLICATION WILL BE DENIED.) <div style="text-align: right;">TOTAL</div>		\$
IN-OFFICE VOTER INFORMATION LOOK-UP		No Charge



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INTENDED USE: This section must be completed. If more space is needed, continue on another sheet of paper.

I certify under penalty of perjury, under the laws of the State of California, that the foregoing information provided by me is true and correct.

Signature of Applicant or Agent

Date

Driver's License or State ID



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VOTER FILE CODES AND REGULATIONS: PERMISSIBLE AND NON-PERMISSIBLE ACCESS TO VOTER REGISTRATION.

California Code of Regulations Title 2, Division 7, Chapter 1, Article 1: Access to Voter Registration Information

19002. Use of Registration Information; Limitations.

Registration information obtained by any person from a source agency shall be used solely for election and governmental purposes.

19003. Permissible Uses.

Permissible uses of information obtained from a source agency shall include, but shall not be limited to, the following:

- a) Using registration information for purposes of communicating with voters in connection with any election.
- b) Sending communications, including but not limited to, mailings which campaign for or against any candidate or ballot measure in any election.
- c) Sending communications, including but not limited to, mailings by or in behalf of any political party; provided however, that the content of such communications shall be devoted to news and opinions of candidates, elections, political party developments and related matters.
- d) Sending communications, including but not limited to, mailings, incidental to the circulation or support of, or opposition to any recall, initiative, or referendum petition.
- e) Sending of newsletters or bulletins by any elected public official, political party or candidate for public office.
- f) Conducting any survey of voters in connection with any election campaign.
- g) Conducting any survey of opinions of voters by any government agency, political party, elected official or political candidate for election or governmental purposes.
- h) Conducting an audit of voter registration lists for the purpose of detecting voter registration fraud.
- i) Soliciting contributions or services as part of any election campaign on behalf of any candidate for public office or any political party or in support of or opposition to any ballot measure.
- j) Any official use by any local, state, or federal governmental agency.

19004. Non-permissible Uses.

The following uses of registration information obtained from a source agency shall be deemed other than for election and governmental purposes:

- a) Any communication or other use solely or partially for any commercial purpose.
- b) Solicitation of contributions or services for any purpose other than on behalf of a candidate or political party or in support of or opposition to a ballot measure.
- c) Conducting any survey of opinions of voters other than those permitted by Sections 19003(f) and (g).

19005. Prior Written Authorization.

No person who obtains registration information from a source agency shall make any such information available under any terms, in any format, or for any purpose, to any person without receiving prior written authorization from the source agency. The source agency shall issue such authorization only after the person to receive such information has executed the written agreement set forth in Section 19008.

19007. Penalties.

Every person, who directly or indirectly obtains registration information from a source agency, shall be liable to the State of California, as a penalty for any use of said registration information which is not authorized by Section 607 of the Elections Code and the regulations promulgated pursuant thereto, for an amount equal to the sum of 50 ¢ multiplied by the number of registration records which such person used in an unauthorized manner. Unauthorized use by any applicant of any portion of the information obtained pursuant to this Chapter shall raise a presumption that all such information obtained by such applicant was so misused. Illustration: X Data Corp. obtains registration information from a source agency and uses this information to address a commercial mailing to 10,000 voters. Under the provision of this section, X Data Corp. is obligated to pay the State of California the sum of \$5000, which constitutes the sum of 50 ¢ multiplied by 10,000, the number of registration records which were used in an unauthorized manner.

19008. Application. (Text Omitted)

19009. Submissions to Secretary of State.

The Secretary of State may require that the applicant submit to the Secretary of State a copy of all mailings conducted by the applicant pursuant to this Chapter.

California Elections Code § 2188. Application for voter registration information.

(a) Any application for voter registration information available pursuant to law and maintained by the Secretary of State or by the elections official of any county shall be made pursuant to this section.

(b) The application shall set forth all of the following:

- (1) The printed or typed name of the applicant in full.
- (2) The complete residence address and complete business address of the applicant, giving street and number. If no street or number exists, a postal mailing address as well as an adequate designation sufficient to readily ascertain the location.

(3) The telephone number of the applicant, if one exists.

(4) The number of the applicant's driver's license, state identification card, or other identification approved by the Secretary of State if the applicant does not have a driver's license or state identification card.

(5) The specific information requested.

(6) A statement of the intended use of the information requested.

(c) If the application is on behalf of a person other than the applicant, the applicant shall, in addition to the information required by subdivision (b), set forth all of the following:

(1) The name of the person, organization, company, committee, association, or group requesting the voter registration information, including their complete mailing address and telephone number.

(2) The name of the person authorizing or requesting the applicant to obtain the voter registration information.

(d) The elections official shall request the applicant to display his or her identification for purposes of verifying that identifying numbers of the identification document match those written by the applicant on the application form.

(e) The applicant shall certify to the truth and correctness of the content of the application, under penalty of perjury, with the signature of his or her name at length, including given name, middle name or initial, or initial and middle name. The applicant shall state the date and place of execution of the declaration.

(f) Completed applications for voter registration information shall be retained by the elections official for five years from the date of application.

(g) This section shall not apply to requests for information by elections officials for election purposes or by other public agencies for governmental purposes.

(h) The Secretary of State may prescribe additional information to be included in the application for voter registration information.

(i) A county may not provide information for any political subdivision that is not wholly or partially contained within that county.

California Elections Code § 2194. Access to voter registration information. Limited Confidentiality. (Not Full Text)

(a) Except as provided in § 2194.1, the affidavit of voter registration information identified in § 6254.4 of the Government Code:

(1) Shall be confidential and shall not appear on any computer terminal, list, affidavit, duplicate affidavit, or other medium routinely available to the public at the county elections official's office.

(2) Shall not be used for any personal, private, or commercial purpose, including, but not limited to:

(A) The harassment of any voter or voter's household.

(B) The advertising, solicitation, sale, or marketing of products or services to any voter or voter's household.

(C) Reproduction in print, broadcast visual or audio, or display on the Internet or any computer terminal unless pursuant to paragraph (3).

(3) Shall be provided with respect to any voter, subject to the provisions of Sections 2166, 2166.5, 2166.7, and 2188, to any candidate for federal, state, or local office, to any committee for or against any initiative or referendum measure for which legal publication is made, and to any person for election, scholarly, journalistic, or political purposes, or for governmental purposes, as determined by the Secretary of State.

California Elections Code § 18109. Misuse of Information; Misdemeanor.

(a) It is a misdemeanor for a person in possession of information identified in Section 2138.5, or obtained pursuant to Article 5 (commencing with Section 2183) of Chapter 2 of Division 2 of this code or Section 6254.4 of the Government Code, knowingly to use or permit the use of all or any part of that information for any purpose other than as permitted by law.

(b) It is a misdemeanor for a person knowingly to acquire possession or use of voter registration information from the Secretary of State or a county elections official without first complying with Section 2188.

Government Code § 6254.4. Voter Registration Information; Confidentiality.

a) The home address, telephone number, email address, precinct number, or other number specified by the Secretary of State for voter registration purposes, and prior registration information shown on the affidavit of registration, is confidential and shall not be disclosed to any person, except pursuant to Section 2194 of the Elections Code.

(b) For purposes of this section, "home address" means street address only, and does not include an individual's city or post office address.

(c) The California driver's license number, the California identification card number, the social security number, and any other unique identifier used by the State of California for purposes of voter identification shown on an affidavit of registration, or added to the voter registration records to comply with the requirements of the federal Help America Vote Act of 2002 (42 U.S.C. Sec. 15301 et seq.), are confidential and shall not be disclosed to any person.

(d) The signature of the voter that is shown on the affidavit of registration is confidential and shall not be disclosed to any person.